The Annual Quality Assurance Report (AQAR) of the IQAC
(July 1, 2014 to June 30, 2015)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution	Bikali College,Dhupdhara.
1.2 Address Line 1	Dhupdhara
Address Line 2	P.O. Dhupdhara
City/Town	Dhupdhara
State	Assam
Pin Code	783 123
Institution e-mail address	bikalicollege@gmail.com
Contact Nos.	03663 284331
Name of the Head of the Institution:	Dr.Malina Rabha

Tel. No. with STD Code: 03663 284331

Mobile: 098549 01412

Name of the IQAC Co-ordinator: Monalisha Roychaudhury

Mobile: 09435149888

IQAC e-mail address: iqacbikali@gmail.com

1.3 NAAC Track ID 10039

1.4 NAAC Executive Committee No. & Date: EC/33/453 dated September 16, 2004
EC/54/RAR/014 dated January 8, 2011

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1.5 Website address: www.bikalicollege.org

Web-link of the AQAR: hptt://www.bikalicollege.org/AQAR1013-14.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	Cix Wi 68	2004	2011
2	2nd Cycle	B	2.13	2010	2016
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY | 05/02/ 2009 |

1.8 AQAR for the year | 2014-15 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR 2014-15 submitted to NAAC on (29/12/2018)
ii. AQAR 2015-16 submitted to NAAC on (29/12/2018)

1.10 Institutional Status

University	State	√	Central	-	Deemed	-	Private	-
Affiliated College	Yes	√	No	-			
Constituent College	Yes	-	No	√			
Autonomous college of UGC	Yes	-	No	√			
Regulatory Agency approved Institution	Yes	-	No	√			

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	√	Men	-	Women	-		
	Urban	-	Rural	√	Tribal	√		
Financial Status	Grant-in-aid	√	UGC 2(f)	√	UGC 12B	√		
	Grant-in-aid + Self Financing	√	Totally Self-financing					

1.11 Type of Faculty/Programme

Arts	√	Science	√	Commerce	√	Law	-	PEI (Phys Edu)	-
TEI (Edu)	-	Engineering	-	Health Science	-	Management	-		

Others (Specify)

i.	Beginners (3 months certificate Course)
ii.	Desk Top Publishing (3 months certificate Course)
iii.	Tally 9.0 & ERP (3 months certificate course)
iv.	Programming with C&C ++ (3 months certificate course)
v.	Web Designing (3 months Certificate Course)
vi.	Video editing and Multimedia (6 months diploma course)
vii.	Diploma in computer hardware & Networking (6 months & 1 year Diploma Course)
viii.	PGDCA (One year/2 semester diploma Course)
ix.	Master Diploma in Computer Application & Programming (2 Year/4 semester Diploma Course)
x.	Computer Fundamentals & E- commerce (6 months Diploma course)

1.12 Name of the Affiliating University: Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-

UGC-Innovative PG programmes	-	Any other (*Specify*)	-
UGC-COP Programmes	01		

2. IQAC Composition and Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	03
2.3 No. of students	01
2.4 No. of Management representatives	03
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and Community representatives	02
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	23

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No. 06 Faculty 03

Non-Teaching Staff Students 3 Alumni 1 Others 1

	√

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	5	International	Nil	National	nil	State		Institution Level	5

(ii) Themes

A. Institutional Level :

- An institutional level workshop on Early Childhood Care and Education was organized on 26th August, 2014 by IQAC in collaboration with Education Department.
- A Motivational Programme on Use of Natural Resource for the Development of Village Economy in Goalpara District was held on 16th September, Tuesday, 2014.
- A symposium on Nutrition of Girl Child was organized by Women Cell in the adopted village, Adarsapara of the institution on 27th January, 2015.
- A Popular Talk and group discussion on the Life and Contribution of B.R.Ambedkar to the Nation was organised on 15th April, 2015.
- An institutional level seminar was held on the topic 'Conservation of Medicinal Plants' on World Environment Day.

2.14 Significant Activities and contributions made by IQAC

In pursuance to the plan of action of the institution the IQAC has concentrated on the following aspects:

i. Innovative teaching practices improve student engagement. The institution practices Inquiry –Based Learning because in this way students can learn best by means of perceiving things from their own point of view.

ii. Practice for eliminating of Inferiority Complex is undertaken to build the confidence of the students who mostly come from rural areas. They are motivated to build their self –esteem and get rid of inferiority complex and develop their personality.

iii. The institution is not only concerned about the academic performance of the students but also about their future career. Career Counselling and Guidance Cell and faculty members work towards this goal.

iv. IQAC has monitored different groups of students belonging to underprivileged and economically backward section giving equal importance for the greater welfare of the student community.

v. IQAC has tried to bring the students in touch with the real life situation in the classrooms aiming to enlighten them to face the world.

vi. IQAC has encouraged the students to prepare for various competitive exams conducted by different Government agencies through Career Counselling and Guidance Cell.

vii. IQAC has taken steps to sustain the healthy academic atmosphere with a team spirit among the stake holders of the institution.

viii. The practice of Green –Audit of the college campus and nearby areas is given importance by IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
i. Constituent body will make arrangement for publishing the prospectus cum academic calendar	As per of IQAC a Prospectus cum Academic calendar was published on time.
ii. IQAC will monitor the timely completion of course contents and holding of sessional/ internal examinations as per the academic calendar.	As per plan Internal/sessional examinations were conducted and results were declared according to schedule.
iii. Faculties will be encouraged to participate in Refresher/Orientation courses and adopt research projects etc.	In regards to academic advancement three faculty member was awarded the doctoral degree, eighteen faculty members presented papers in various national seminars, four members presented paper in a regional seminar, nine attended international seminars, and twenty four members attended workshops. Three faculty members achieved PhD degree under GU.
iv. Field trips, project assignments are to be continued as per the syllabus.	Students of third semester of BA programme went on field trip and prepared project report as a part of their course on Environmental Studies.
v. Constituent bodies will engage the faculties and students in academic, co curricular and extension activities.	World Environment Day had been observed where 100 sapling were planted in the premise of the institution in collaboration with NSS Unit, Bikali College, Basudhara Nature Club, Assam Science Society and College Unit. NSS Unit was organized on 5th June, 2015 and

	a Popular Talk was delivered on the importance of such plantation programmes. Yoga practice, moral classes, group discussion, report writing, socio – economic survey, planting, earth filling etc. was organized by NSS Unit during the month of January,2015. Department of Education had organised World Literacy Day on 8th Sept,2014. NSS has organized Swachaa Bharat Abhijan from October 15 to 17, 2014. Career Counselling and Guidance Cell had organized a counselling programme on 22-08-2014 where Mr. Basanta Gogoi, career consultant and expert came as the resource person. Mr. Gauranga Kumar Sharma, a noted educationist of Assam participated in a counselling programme as an expert which was held on 11-09-2014. Mr.Naibendu Kishor Singha, retired IGP, Govt. of Assam came as a resource person in a counselling session on 18-11-2014. Women's cell organized a lecture on Position of Women in History and Emergence of Women's Day on January 28, 2015 Departmental study centres performed various extension and academic related activities from time to time.

vi.	Students' bodies such as Bikali College Students' Union, Rabha Literary Society, Bodo Literary Society will be urged to organise extension work.	Apart from the college events, students have also participated in sports and cultural events organised by Gauhati University and other local and regional organizations.
vii.	To sustain the academic zeal of the institution IQAC shall monitor the activities of the departments as well as constituent bodies from time to time.	As per the tradition of the institution different extension and co curricular activities were organised. The literary societies of the college published wall magazines and also organised different cultural and literary activities. IQAC has been successful in maintaining a congenial academic atmosphere in the college.
viii.	The progress of the ongoing infrastructural development works will be looked after.	IQAC is satisfied with the ongoing construction work of the indoor stadium, progress work of the student centre building and evaluation centre along with a class room.
ix.	As per the demand from the local outgoing graduates and drop outs, IQAC intends to suggest MA course in Assamese and a centre of K.K.Handique Open University.	The college authority initiated to open both the programmes and the response is found to be positive.

- *Attach the Academic Calendar of the year as Annexure. (*Attached)

2.16 Whether the AQAR was placed in statutory body Yes [√] No [ ]

[√] [ ] [ ]

Management Syndicate Any other body

Provide the details of the action taken.

In pursuance to the plan of action, the IQAC along with the college authority has adopted the following activities for the all round development of the institution.

- The prospectus cum academic calendar was published on time by the respective constituent body and was distributed to all stake holders.
- IQAC has monitored the smooth functioning of PG programme in Assamese after getting permission from Gauhati University.
- IQAC has monitored the smooth functioning of the study centre of Institute of Distance and Open Learning under Gauhati University(GU IDOL) and K.K.Handique Open University (KKHOU).
- The college has implemented all evaluation programmes such as internal, sessional examinations according to the schedule.
- In regards to academic advancement three faculty members were awarded the doctoral degree, seventeen faculty members presented papers in various national seminars, four members presented paper in a regional seminar, nine faculty members presented papers in international seminars and sixteen attended workshops. Besides one faculty participated as resource person in three regional seminars during this period.
- Five academic events at an institutional level were conducted by different constituent bodies of the institution. Popular talk and Group Discussion on the Life and Works of B.R Ambedkar was organised by Ambedkar Study Centre, observance of birth anniversary of Dr.B.R.Ambedkar and Mahatma Gandhi by organizing group discussion and quiz competition in presence of the students and teachers. Three counselling programmes were organised by Career Guidance and Counselling Cell, a symposia on Nutrition of Girl Child was organized by Women Cell in the adopted village, Adarsapara of the institution was organised by Women's Cell .
- Field trips and associated works were conducted for students of fourth semester of BA programme for the fulfilment of their course contents.
- The scheduled extension and academic related activities were undertaken by NSS, Vasundhara Nature Club, Women's Cell, Career Counselling and guidance cell and other departmental study centres. Students have also participated in sports and cultural events organised by GU and other local and regional bodies
- The academic and co curricular activities, construction work and the activities of constituent bodies and student bodies were monitored by the IQAC.

1.1 Details about Academic Programmes

Number of value	Level of the	Number of	Number of	Number of self-

added / Career Oriented programmes	Programme	existing Programmes	programmes added during the year	financing programmes
	PhD			
	PG	01		
	UG	02		
	PG Diploma	01		
	Advanced Diploma			
	Diploma	01		
	Certificate	04		02
	Others	02		
	Total	11		

Interdisciplinary			02	
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	nil
Annual	nil

1.3 Feedback from stakeholders* Alumni [-] Parents [√] Employers [-] Students [√]
(On all aspects)

Mode of feedback : Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision or update of syllabi is assigned with the affiliating University, GU. However, faculties from various departments of the college are involved in the process of the revision and update of the syllabi whenever called for by the concerned syllabus committee.

1.5 Any new Department/Centre introduced during the year. If yes, give details. Not Applicable

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
45	34	11	-	-

2.2 No. of permanent faculty with Ph.D. 11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	--	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

02	-	01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			-
Presented papers	9	17	4
Resource Persons		-	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching and learning in the institution has been prioritised for the greater benefit of the students. Therefore the institution has emphasised on the following aspects.

i. Students are involved in presentation of seminar paper in the departments and are given home assignments which they have to submit within a stipulated time.

ii. Students are made to prepare field reports based on their educational trips to local areas or areas concerned with the departments.

iii. Teachers use ICT and their convenient teaching aids.

2.7 Total No. of actual teaching days during this academic year 194

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bikali College is aware about the changing scenario of education and the need to make the students capable towards the dynamism of education. Therefore, the institution remains ever ready for the reform measures to cope with the situation although the affiliated colleges under Gauhati University have no power to change the syllabi, pattern of examination and evaluation.

The institution only follows the rules and regulation in respect to examination and evaluation as instructed by the GU. However, in its own efforts class tests for major and general students are conducted at regular interval.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	None	None

2.10 Average percentage of attendance of students

88

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	168	-	4.16	18	62.50	85.11
B Com	37	-	nil	10.81	83.78	94.59
6 months Diploma in Computer Start up and DTP	38	5%	63%	26%	-	100 %
1 year Diploma in Computer Hardware and Networking	-	-	-	-	-	-
3 months start up certificate course	39	-	50	50	-	100
3 months certificate course in Tally	6	66.6%	33.3%	-	-	100
3 months certificate course in Spoken English	17	-	-	100	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC mostly emphasised on academic improvement in the institution as one of the most priorities. Therefore, it has taken various steps to promote quality education. For an effective teaching learning process the following measures were taken:

i. Regular meetings of the executive body of IQAC are held to discuss and review the academic, infrastructural, extension and co curricular activities.

ii. To assess the strength and weakness in imparting lessons the departmental heads interact with the other faculty members so as to enhance an improved the teaching learning process.

iii. IQAC initiates to motivate the teachers to update their knowledge and exert their application in the way of innovative practices to make learning more interesting. Considering the rural and disadvantaged background of the students, the teachers are asked to put in extra effort to provide study materials for their benefit.

iv. As per the guidelines made by the IQAC the different constituent bodies organise extension activities where teachers and students are encouraged to participate.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	nil
UGC – Faculty Improvement Programme	nil
HRD programmes	nil
Orientation programmes	nil
Faculty exchange programme	nil
Staff training conducted by the university	nil
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	03
Others (NET/SLET)	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	Nil	01	Nil
Technical Staff	Nil	Nil	Nil	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To achieve the goal of an advanced academic pursuit in the institution IQAC encourages on creating an environment for promoting research and extension. To materialise its goal IQAC takes the following steps for promoting research friendly environment in the institution.

- Efforts are taken to encourage the constituent bodies of the institution along with the departments to organize workshops, seminars, symposia, and other related academic events.
- Faculty members are encouraged to participate in orientation/refresher courses as well as in seminars and workshops organised by different institutions and organizations.
- For catering a research based environment among the students departmental seminars/group discussions by department concerned are initiated.
- Teachers are motivated to publish research papers in various books and journals of the institution as well as other journals.
- Students are supported by the faculties to engage themselves in field work and prepare reports which helped to sustain the research environment of the institution.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-		-
Non-Peer Review Journals	-	01	21
E Journals	-	-	-
Conference proceedings	-	02	-

3.5 Details on Impact factor of publications: Not applicable

Range [ ] Average [√] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. [08] Chapters in Edited Books [04]

ii) Without ISBN No. [17]

3.8 No. of University Departments receiving funds from (not applicable)

UGC-SAP [ ] CAS [ ] FIST [ ]

DPE [ ] DBT Scheme/funds [ ]

3.9 For colleges Autonomy [-] CPE [-] DBT Star Scheme [-]

INSPIRE [-] CE [-] Any Other (specify) [-]

3.10 Revenue generated through consultancy | nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	04
Sponsoring agencies		-			Self finance

3.12 No. of faculty served as experts, chairpersons or resource persons : 05

3.13 No. of collaborations International - National - Any other 01

3.14 No. of linkages created during this year -

3.15 Total budget for research for current year in lakhs :

From Funding agency Nil From Management of University/College 1.5 lakh

Total 1.5 lakh

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	nil
	Granted	nil
International	Applied	nil
	Granted	nil
Commercialised	Applied	nil
	Granted	nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
03	-	-	-	PhD	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them 2 / 4

3.19 No. of Ph.D. awarded by faculty from the Institution -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF - Project Fellows Any - -

3.21 No. of students Participated in NSS events:

University level 42 State level -

National level 02 International level -

3.22 No. of students participated in NCC events:

University level - State level -

National level International level -

-

3.23 No. of Awards won in NSS:

University level - State level -

National level International level -

-

3.24 No. of Awards won in NCC:

University level - State level -

National level International level -

-

3.25 No. of Extension activities organized

University forum - College forum 08

NCC - NSS 02 Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Responsibilities of Higher Education towards the betterment of the society remains unfulfilled if it is devoid of extension activities. Situated at a rural tribal area the institution has resorted to all effort to perform activities in the sphere of extension and social responsibilities. In pursuance to this goal the institution extended its services through different constituent bodies as mentioned below.

- Under the Career Counselling and guidance Cell an awareness programme on local resource based entrepreneurship was organised to motivate the students to take up entrepreneurship as a career option. The programme was welcomed and it benefitted the students as the resource person was a very successful local entrepreneur.
- Cleanliness activities in and around the college campus are carried out by NSS volunteers as per the guidelines of the unit. An in-house special camp was organised by the NSS unit. The volunteers of the unit and Vasundhara Nature Club jointly carried out plantation programme to observe World Environment Day on 5th June.
- Awareness programme was organised on the importance of Value Education for betterment of the society under the initiative of Bikali College Women's Cell.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16.52 acres	nil	existing	
Class rooms	22	nil	State govt.	22
Laboratories	03	nil	existing	03
Seminar Halls	01	nil	existing	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	329	Geog nil Edu nil	UGC	329
Value of the equipment purchased during the year (Rs. in Lakhs)	11,26,502/- 4,26,500/-	Geog nil Edu nil		-
Others	28,50,006/-	5,26,760/-		33,76,766/-

4.2 Computerization of administration and library

Administrative and library work of the institution has already been computerised. For updating all activities of the college the concerned officials have updated the required data. The following measures have been undertaken by the institution.

- Computerisation of administrative works along with the admission process has been completed.
- The circulation system (Soul 2.0 software) of the library is managed through computers. Apart from circulation all necessary library work is fully computerised. The faculty members now have access to N-list facility.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7480	1298336/	227	20561/-	7707	1318897/
Reference Books	6423	895147/-	300	60,500/-	6723	955647/-
e-Books	As per N-list	Cost of free	As per N-list	Cost of free	As per N-list	Cost of Free
Journals	25	1,18,107/-	2	8311/	27	126418/-
e-Journals	As per N-list	Cost of free	As per N-list	Cost of free	As per N-list	Cost of Free
Digital Database	-	-	-	-	-	-
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	Partially	-	Partially	-	Partially	-
Weeding (Hard & Soft)	100 (hard)	6440/	15(hard)	460/	115	6900/
Others (Specify)	1(Manuscript)	-		-	1	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	53	28	04	04	01	06	10	
Added	04	03	01	-	01	-	2	
Total	57	31	05	04	02	06	12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Although internet has become easily accessible to both students and teachers, the college has initiated to make the facility available in an organised manner. The teachers and the students are provided with this facility which is taken care of by the concerned person managing the computer laboratory. Besides the officials are also provided with the facility for their day to day needs.
- Departmental records, required documents are stored in the computers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	80,560/
ii) Campus Infrastructure and facilities	1280340/-
iii) Equipments	186000/-
iv) Others	8,30,850/-
Total:	23,77,750/

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

A counselling programme is held at the beginning of the session to familiarise the new entrants of the college to the rules and regulations of the institution. Through a specific mechanism students are disseminated about the facilities in the institution, prospect of progression and all related requirements for their greater benefit. They are also informed about the various extension activities through which they can not only develop themselves but also the society they stay in.

Two special counselling sessions are organised for the BA 1st Semester students after their admission so that they have a better understanding about the pattern relating to examination, evaluation and the newly introduced semester system. The constituent bodies are encouraged to undertake innovative programmes to contribute towards a healthy academic and social atmosphere in the institution.

5.2 Efforts made by the institution for tracking the progression

Since most of the students are weak learners IQAC tries to track their progression. For betterment of their final results IQAC stresses on conducting remedial/tutorial classes for the weak students before the commencement of their university examination.

Apart from these special classes, evaluations, group discussion and unit tests are held for better progression of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
939	46		

(b) No. of students outside the state 04

(c) No. of international students Nil

Men	No	%
	547	47

Women	No	%
	609	53

Demand ratio: nil Dropout % : 3%

Last Year						This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	Physically Challenged	Total
270	121	423	123	02	939	250	151	548	207	1156

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Placement in different jobs, both in private and public sector has become very competitive in the present scenario. Keeping in view of the situation the institution has taken initiative to create a support mechanism for coaching the intending students to face various interviews. For enhancing capacity building of the students, the faculties render individual as well as collective efforts to build confidence and leadership quality among them. Information about job opportunities and the mode of preparation are provided through the Career Counselling and Guidance Cell. It also organises special classes to guide students for facing both written and oral interviews. Besides these, information regarding vacancies applicable for the students is displayed on the notice board.

Moreover, the library of the institution has a good stock of required materials for competitive examinations which are provided to the students through the faculties who are entrusted with it.

No. of students beneficiaries 135

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

As an important component of quality education the institution emphasises on counselling and career guidance for the learners. Keeping in view the present need the institution adopts various efforts to counsel and guide the students for their future plans. The career guidance cell adopts a specific strategy to guide the students for three options-1) guidance for self employment, 2) for jobs in private sector and 3) for government jobs. A specific cell has been framed to function in this line in a formal manner.

All information including advertisements from various agencies is displayed on notice board and under the aegis of the cell the students (UG) of Arts and Commerce are guided by appointed faculty members as well as professional resource persons.

Personal counselling is also conducted by specific faculty members when situation arises in respect to disadvantaged students.

No. of students benefitted 370

5.7 Details of campus placement

On campus			***Off Campus***
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
nil	-	-	-

5.8 Details of gender sensitization programmes

Gender sensitization is considered one of the prime factors towards building a healthy atmosphere in the college. The faculty members take personal interest in sustaining the same.

The Women's Cell of the institution had organized a lecture on Position of Women in History and Emergence of Women's Day on January 28, 2015. Prof. Meena Sharma, a senior faculty of Dept. of History enlightened the participants on how women enjoyed their superior status during the Rig Vedic era and deterioration of status of women during the subsequent time.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 30 | National level | 01 | International level | -

No. of students participated in cultural events

State/ University level | 50 | National level | - | International level | -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | - | National level | 01 | International level | -

Cultural: State/ University level | - | National level | - | International level | -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level | - | National level | - | International level | -

Exhibition: State/ University level | - | National level | - | International level | -

5.12 No. of social initiatives undertaken by the students | 02

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Keeping in view the mission of the institution the stakeholders exert their utmost efforts to bring about unity and integrity in the community. Moreover, the faculty members go an extra mile to bring about educational progress in the backward, rural, and tribal area.

To make the institution stand as a centre of excellence in the field of education is its primary vision. For the fulfilment of the vision the institution tries to impart knowledge and wisdom in the society with high moral values.

6.2 Does the Institution has a management Information System

The college has a information management system relating to administration, faculties, students, governance, library, account management etc.

Being a provincialised college of the Government of Assam, it has to follow the government rules. As the institution is affiliated to Gauhati University it runs according to the norms directed by the University.

Moreover, for the smooth running of the institution rules and regulations are framed by the management committee at the institutional level.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed by the Curriculum Development Committee constituted by the concerned departments of the Gauhati University. Some teachers from the affiliated colleges are taken as members from selected colleges. Suggestions from the representative college teachers are welcomed by the committee and after analysing the suggestions the final curriculum is designed.

6.3.2 Teaching and Learning

Result oriented teaching and learning process is visualised as focal point by the IQAC and the following strategies are adopted.

As most important thrust area of higher education teaching and learning has been given priority in the institution. IQAC encourages the teachers to experiment with innovative methods, specifically using ICT yet the traditional way of teaching cannot be done away with.

IQAC monitors and ensures that the classes are held regularly and timely completion of the course contents. Teachers are also encouraged to conduct class tests frequently to achieve the ultimate goal – good results. Study materials especially for major courses are distributed and special counselling by the department concerned for weak students is insisted upon.

The practice of holding regular examinations which is an important part of the teaching and learning process help the students to become more confident and in a way get acquainted with the type of question they might have to answer in the final examinations.

6.3.3 Examination and Evaluation

Since the education system is examination centric, IQAC insists upon regularity in conducting of examinations, timely evaluation and declaration of results at the institutional level. Purely academic related works such as sessional exams, internal assessment, unit tests etc. are conducted by the institution as per the academic calendar

As an affiliated college of the GU, it conducts all final examinations for the semester system as per the schedule and instructions provided by the university. Teachers of the institution perform all examination related works in different colleges including the institution.

6.3.4 Research and Development

IQAC encourages the teachers to involve in research work and they are motivated to apply for major or minor research projects sponsored by various agencies. To maintain the research oriented environment departmental research activities have been encouraged and accordingly seminars and group discussions are held from time to time.

The faculty members also involve themselves in research work and their write ups are published in both national and regional level journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library, ICT and infrastructure are considered major components for fruitful teaching learning process. In regards to library management the institution emphasises on its good governance and efficient management. For smooth running of the library an advisory committee is constituted. In consultation with the faculty members the Library Advisory Committee looks into the requirements of the different departments and collects the requisition for books and journals. As per the suggestion of the committee and in consultation with the principal and the management the librarian procures books, journals, magazines, periodicals and dailies. This process adds to the increase of the library stock.

To cater to the need of the hour the use of ICT is encouraged as a teaching aid, in administrative work and in the functioning of the library.

In regards to physical infrastructure the institution has a built up area of 4323 sq. mt. which is surrounded by a boundary wall measuring about 1.5x900 metres. The administrative office is situated at the new administrative block which houses the principal's office, office for IQAC, one classroom, three office rooms, and the central library. Further there are two blocks completely allotted for classes. One block (648 sq.mt) has 6 classrooms and the other block (480 sq. mt.) has a mini auditorium (240 sq. mt.) and 3 spacious classrooms. Apart from these there is a block (420 sq mt.) that has 10 departmental rooms and 4 classrooms. Besides, there is provision for five classrooms (70sq.mt.) in another block. Another mini auditorium (195 sq.Mt.) and a block (70 sq.mt) comprising of the computer centre and the centre for mass communication and journalism has also been constructed. There is also a mini stadium (390 sq.mt) with a large playground. The total built up area measures up to 4323 sq mt.

With the increase of enrolment of students, Infrastructural development has been laid emphasis on as there is a need for more class rooms. Construction of one evaluation room along with a classroom, one indoor stadium with attached restroom, a large auditorium and rooms for students' constituent bodies is under progress.

The provision for instrumentation is confined to the departments of Geography and Education. As the institution has only Arts and Commerce stream instrumentation is not required for the rest of the subjects.

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6.3.6 Human Resource Management

The principal acts as the head in all respects of the functioning of different committees and constituent bodies as per the provisions of the government.

The academic functions are monitored by the departmental heads and with the co operation of the other faculty members to meet the needs of the academic pursuits.

For fostering extension activities the faculty members engage themselves in various activities that are organised in the institution. Under the leadership of the principal, the faculty members of the different academic and non academic committees are involved in various programmes organised by the respective committees.

Each member of the office staff is assigned with specific duty which has resulted in smooth functioning of the administrative work. The mechanics of the human resource management of the institution is efficiently run through an integration of the Governing body, the principal, the vice principal, the faculties, the office staff and other stake holders.

6.3.7 Faculty and Staff recruitment

nil

6.3.8 Industry Interaction / Collaboration

The institution is located in a rural background with a little opportunity to search for Industry interaction or collaboration. Majority of the people of the area are associated with agricultural and microscopic business activities. Despite, the institution has been exerting its efforts to mitigate it doing exercises by keeping amity with the industrialists in a miniature level.

A group of students have been motivated to visit a small local industry located in a nearby town. The visit has inspired them to start their own small scale industry at a preliminary level.

6.3.9 Admission of Students

Marks in qualifying examination are the benchmark for admission in the institution. Being located in a backward area the institution tries to accommodate as much students as possible to encourage higher education. For sustaining quality education major courses are offered on basis of a screening test conducted by the respective departments.

The reservation norms are followed by the institution at the time of admission.

6.4 Welfare schemes

Teaching	Mutual Benefit Fund offers assistance to faculties in times of need.
Non teaching	The said fund also caters to the financial aid to the non teaching staff.
Students	Meritorious students and outstanding sports and cultural students are given incentives.

6.5 Total corpus fund generated

Rs.1 lac (for student aid).

6.6 Whether annual financial audit has been done Yes [ ] No [√]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Academic Committee
Administrative	Yes	Government of Assam	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes		No	√
For PG Programmes	Yes		No	√

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per the semester regulation of the GU the students are to appear for one sessional examination conducted by the institution in addition to the final examination conducted by the university.

Spot evaluation of final examinations is done by the faculty members in their appointed zones. However, the college has not taken any efforts to reform the examination and evaluation system on its own.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

There is no proposal from the concerned authority on autonomy of the affiliated college.

6.11 Activities and support from the Alumni Association

The programmes of the student bodies, extension activities and other development works are supported by the Alumni Association. Apart from supporting these activities the members of the Association involve themselves in different community services as a part of social responsibility.

6.12 Activities and support from the Parent – Teacher Association

The Parents Teacher Association renders its services not only to co operate in proper functioning of the institution but also contribute towards better academic environment. The Association facilitates the process of feedback collection and analysis. This has been efficiently carried out through the feedback received from the parents from time to time.

Moreover, through the meeting of Parents Teachers Association parents are made aware of the importance of regular attendance especially in the semester system. This helped in assessing the loopholes and in progression of students.

6.13 Development programmes for support staff

The office staffs are given orientation on the advanced skill in computer application.

Spot training for the support staff was arranged six times during this academic session where experts from S.S.Technology, Guwahati attended as resource persons.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has been rendering services to make the campus an eco-friendly with a blending of plantation and construction of concrete classrooms. To achieve the above goal the constituent bodies such as NSS, Students' Body, and Vasundhara Nature Club have been initiating massive plantation and conservation programmes.

NSS Unit, Vasundhara Nature Club and Students' Union undertakes plantation and regular weeding programmes in the campus to sustain the eco friendly environment of the institution. Planting and taking care of the ethnic and medicinal variety of species within the college campus is being practised as one of the best practices. The institution follows the principle of planting saplings of valuable trees to mark any important event.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The institution believes in making it a place of learning with a team spirit with co operation from all stake holders. To achieve the goal of quality education with high moral value the institution resorted to certain effective efforts that may have positive impacts not only on the students but also on the communities of the locality where it exists. The following steps were taken during this academic session:

- Immediately after the new admission process motivational programme were taken to attend the counselling programmes that were arranged by the faculty members. The programmes deal not only with academic pursuits but also for all round personality development. However, the programmes mainly focussed on the strategies for securing better marks under the prevailing semester system.
- Incentives are offered to outstanding, meritorious, sports person and students who excel in cultural activities. This practice has brought in among the students, an enthusiastic zeal to do better.
- Faculty members are aware of the prevailing inferiority complex among the students hailing from most remote areas. Therefore, initiatives were to make the student teacher relationship more cordial so that they can overcome the drawback. Besides adopting various catalytic academic activities the college emphasised on various extension activities. Among them are group discussions, popular talks, symposia, field trips, competitive events – literary, cultural and sports etc are prominent.
- The institution is concerned about the future career of the students. Therefore regular interaction between the members of the Career Counselling and Guidance Cell and the students take place to help them. The positive impact of the above steps is seen in the increase of student enrolment and improvement in academic and co curricular activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Annexure II

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Annexure III

7.4 Contribution to environmental awareness / protection

Being a global issue of concern, the institution lays emphasis on creating awareness in general and to the student of Bikali college in particular to protect and conserve the environment. The institution has resorted to two categories of activities to contribute to the service of environmental protection. Firstly it adopts on hand practice for augmenting plantation in and around the college campus. Secondly, it resorts to awareness campaign in the nearby villages to plant in deforested areas, open spaces nearby temples, mosques and other public places. Keeping up with the tradition of organising plantation programme at the beginning of any important events of the institution Vasundhara Nature Club, NSS unit and other faculty members engage themselves in planting of saplings with great enthusiasm. Besides the college involves the regular students to rear the *Som* garden, the *sal* garden and the *medicinal* plant garden which have been planted earlier.

The above practice has made the students of the college aware of the importance of saving trees and in turn saving the environment. Most of the students are found to involve voluntarily themselves in weeding and conservation of plants in the gardens. Some students have shown great interest in the plantation of medicinal saplings which has in a way educated other students on the benefits of such plants.

7.5 Whether environmental audit was conducted? Yes [√] No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The weaknesses of the institution were identified in an exclusive discussion with the IQAC which were to be addressed on priority basis.

- IQAC urged upon the management to seriously look into the matter of the lack of spacious classrooms for UG students.
- The Boys hostel's with full accommodation facility is an urgent requirement of the institution as students from far away locality are enrolled.
- More faculty members need to involve themselves in research activities sustain the vibrant academic atmosphere in the college.
- Teachers should take initiative to publish more research work.
- More faculties need to be recruited in the departments that are short staffed.

8. **Plans of institution for next year**

IQAC has concerned with the all round progress of the institution. An improved academic environment enriched with physical infrastructure and a congenial student friendly atmosphere can help to achieve the mission and vision of the institution. Therefore, the institution intends to proceed through the following steps for the next academic session.

1. IQAC will look into timely preparation of the academic calendar that shall cope with the smooth running of catalytic activities to enhance healthy academic atmosphere.
2. Career advancement programmes of the faculty members are to be continued so as to sustain the academic zeal. Besides acquiring NET/SLET, etc. Faculties will have to involve in research works, organising seminars/workshops, etc in national as well as institutional level.
3. IQAC plans to introduce the P.G Programme in Geography under the G.U.
4. Timely holding of sessional examinations and declaration of results will be looked after.
5. Participation of the students in various extension and co curricular activities supported by faculty members of the institution.
6. Progress work of infrastructure facility initiated by the management will be looked after by the IQAC.

Name : Monalisha Roychaudhury *Name Malina Rabha*

Signature of the Coordinator, IQAC *Signature of the Chairperson, IQAC*

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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
GU	-	Gauhati University
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annexure II

Action taken Report

1. As per plan of IQAC the prospectus cum academic calendar was published on time and distributed among the stakeholders.

2. Internal and sessional examinations were conducted and results were declared on time.

3. As per plan, the PG Programme in Assamese under Gauhati University was successfully introduced. Likewise, the Study centre of K.K.Handique Open University was opened.

4. IQAC had looked after timely conducting sessional examinations and declaration of results.

5. Faculty members' support in connection to students' participation in various extension and curriculum activities was monitored time to time and likewise geared up.

6. In fracture facilities provided by authority and management was looked after time to time.

7. IQAC had triggered up to get fruitful of career advancement programmes of the faculty members and thus tried to sustain the academic zeal.

8. Beside the college events students have also participated in sports and cultural events organised by GU and other local bodies.

9. As per the tradition of the institution different extension and co curricular activities were organised. Both the literary societies published wall magazines and also organised different cultural and literary activities

10. IQAC has been successful in maintaining a congenial academic atmosphere in the college.

11. IQAC is satisfied with the completion of construction work of the indoor stadium, student centre building (Ground Building of Students' Union, Bodo Literary and Rabha Literary Society) and evaluation centre.

12. As per plan of the IQAC departments such as Economics, Education, History, Geography, Mathematics, Political Science and Assamese got their befitted accommodations to the newly constructed Administrative and Academic Building.

Annexure III

Give two **Best Practices** of the institution

Title of the practice: Student Helpline

Introduction : Most of the students of this institution hail from economically backward rural areas and their parents are unable to provide them sufficient supports in pursuing higher education. The parents of the students impose their children to engage in earning rather than inspiring them to get education. Fulfilling the vision of the college in uplifting the poor and the needy students, the college initiated a Helpline Practice which is one of the best healthy practices to support the cause of the students.

Goals :

1. To assist financially and to provide constructive counselling to the economically weaker students of the college.
2. To provide free study materials to the needy students who are unable to purchase from their own cost.
3. To fulfil the mission of the college faculty members help the poor and needy students to promote their dreams.
4. Very poor students are encouraged to join the Earn While You Learn scheme.

Execution of the Practice: The Student Helpline forum helps immensely to the needy students. The faculty members play a key role in identifying the needy students on the following issues:

(A) The forum identifies poor and economically weaker students on supportive documents provided by office management on the annual income of their parents.

(B) The forum identifies the poor students on the marks obtained in the H.S. final exam or attendance in the classes.

(C) The deserving students are provided Earn while You Learn facility inside or outside of the institution to mitigate their economical needs.

(D) The forum has consulted with the authority to avail the needy students to get concession on college and hostel fee and provided necessary consultancy to the students to access easy Govt. scholarship.

Evidence of success:

The outcome of the above practices stands as an evidence of success in the achievement of goals. Some of them are mentioned below.

(a) The students who struggle to complete their college education are greatly benefitted by the practice.

(b) The practice helps in reducing the trend of the dropout students.

(c) The practice helps to acquire greater self–value and mental confidence and concentration in studies.

(d) The students under "Earn while Learn" provision can avail facilities to work outside the institution one day in a week outside of the class routine.

(e) The practice creates a working environment among the students and enables them to be independent.

The above results of this best practice indicate that continuous efforts can give expected results.

Problems encountered: Some of the needy students could not avail the opportunity owing to their lack of communication. Moreover, some students could not get income certificate from the concerned Govt. offices at due time.

Resources required:

Considering the above problems the mission requires

- Proper identification of the needy students.
- Financial assistance from the management and government.

Title of the practice: Faculty Enrichment Practice

Introduction: Faculty enrichment practice is considered as a healthy practice developed in the college which help the new faculty members as well as the existing faculty members. Teachers' quality performance is a valuable resource of an institution to provide best education to the student community.

Goals

- To help the new faculty members to be familiar with new academic environment.
- To increase the effectiveness of their teaching quality.
- The educators can do better by guiding the students in their academic and extracurricular activities.
- To create a competitive environment among the faculty members.

Execution of the Practice:

- Institutional intensive seminar has been designed to enhance the teaching quality.
- One day convention is held among the faculty members where participants engaged in focussed discussion, review of current academic courses etc.
- Topics of discussions are determined through suggestion with senior faculty members who are well versed in the vital issues of concerned areas.
- A programme on Evaluation and Feedback has been conducted among the faculty members to review and prepare new mechanism to excel the quality of the teachers.
- A programme on creative writing has been held under the aegis of English, Assamese and Bodo Department which is considered to be effective in drawing creative feelings and emotions and be considered to be fruitful in the class room.
- A programme on Progressive Awareness has been held among the faculty members aiming at updating teachers with the latest Educational pedagogy.

Evidence of success:

.The practices mentioned have helped the faculty members to enhance quality education, self confidence and prepare the new faculty members to assess their drawbacks to impart better teaching. Moreover, faculty members are inspired to move for career advancement getting suitable suggestions from the senior faculty members. They can also create a congenial job environment enriching their academic career as well as a healthy class environment.

Problems:

Owing to time bound academic routine, internal and sessional examinations and extra academic and non-academic activities such healthy practices get difficulties to implement as per expectation.

Financial hardships stand as impediment to cover more number of programmes under this mission.

Since there is shortage of faculty members it becomes difficult at times for continuous pursuance of the practices.

Resources required

A pool of fund as well as human resource is felt necessary to advance the faculty members and their expected competency.

Annexure IV

Feedback Analysis

Feedbacks from outgoing students are taken and analysed by a five member committee comprising of the Principal, the chairman of Governing Body and three senior faculty members. The weaknesses detected from the analysis are conveyed to the concerned faculty members to help them transform their strategy or modify their ways so as to help the students. All matters relating to the outcome of the feedback are kept in secret and are communicated only to the person concerned.

8.0

ACADEMIC CALENDAR FOR THE

Session- 2014-2015 (Arts & commerce)

Month/ Year	Working Days/Teaching Days	Examinations– Internal/Class Test/ Unit Test/ Final Exams Seminar/Workshop/other academic activities	Holidays (Including Sundays)
Apr/2014	S M T W T F S 1 2 3 4 5 7 8 9 10 11 12 14 15 17 17 19 21 22 23 24 25 26 28 29 30	2nd and 4th Semester Classes 6th Sem. to continue H.S. 2nd Year calss to start from 21st April, 2014	6 13 20 27 14-16 Bohag Bihu 18 Good Friday
May/ 2014	S M T W T F S 1 2 3 5 6 7 8 9 10 12 13 14 15 16 17 19 20 21 22 23 24 26 27 28 29 30 31	27-29 Seminar/ talk/ workshop	1- May Day 4 11 18 25 14- Budha Purnima
June/ 2014	S M T W T F S 2 3 4 5 6 7 9 10 11 12 13 14 16 17 18 19 20 21 23 24 25 26 27 28 30	5- Plantation Drive on World Environment Day. 2nd and 4th Sem. Exam from 1st Week of June. 2nd Week-classes for new entrance	1 8 15 22 29
July/2014	S M T W T F S 1 2 3 4 5 7 8 9 10 11 12 14 15 16 17 18 19 21 22 23 24 25 26 28 29 30 31		Summer Vacation 6 13 20 27 29-30 Id-Ul- Fitre

Month / Year	Working Days/Teaching Days	Examinations– Internal/Class Test/ Unit Test/ Final Exams Seminar/Workshop/other academic activities	Holidays (Including Sundays)
Aug/2014	S M T W T F S 1 2 4 5 6 7 8 9 11 12 13 14 16 19 20 21 22 23 25 26 28 29 30	1st, 3rd and 5th Semester for B.A/Class Test/Departmental Seminar/Talk/Workshop/Sessional Exam for Semester (Last Week)	3 10 17 2 4 31 15-Independence Day 27- Tithi of Srimanta Sankar Dev.
Sep/2014	S M T W T F S 1 2 3 4 5 6 8 9 10 11 12 13 15 16 17 18 19 20 22 23 24 25 26 27 29 30	Unit Test for H.S. 1st and 2nd year/Sessional Exam for semester last week. BCSU's Election	7 14 21 28 13- Tithi of Sri Madhab Dev.
Oct/2014	S M T W T F S 8 9 10 11 13 14 15 16 17 18 20 21 22 25 27 28 29 30 31	Unit Test/ Pre-Final Test for H.S. Final Year.	5 12 19 26 1–7 Durga Puja, Gandhi Jayanti Vijaya Dashami, Janmostav of Srimanta Sankardev. Id-ud-Zuha, Kati Bihu & Lakhmi puja. 23.24 Kali PUja & Dewali
Nov/2014	S M T W T F S 1 3 4 5 7 8 10 11 12 13 14 15 17 18 19 20 21 22 24 25 26 27 28 29	1st week: Field Study/ Field Trip; 2nd week: Unit Test; Academic Activities-Seminar/Workshop/ Symposium 3rd week : Terminal Exam.	2 9 16 23 30 6 Guru Nanak's Birthday.

Month/ Year	Working Days/Teaching Days	Examinations– Internal/Class Test/ Unit Test/ Final Exams Seminar/Workshop/other academic activities	Holidays (Including Sundays)
Dec/2014	S M T W T F S 1 2 3 4 5 6 8 9 10 11 12 13 15 16 17 18 19 20 22 23 24 26 27 29 30 31	1st week : Field Study of Environmental Studies 1st, 3rd and 5th Semester Exam. Last week : College Week Starts.	7 14 21 28 25 Chrismas Day
Jan/2015	S M T W T F S 1 2 3 5 6 7 8 9 10 12 13 14 15 16 17 19 20 21 22 23 24 26 27 28 29 30 31	1st week: 2nd, 4th and 6th Semester Classes start. 3rd week: Remedial classes for H.S./ Remedial classes for disadvantaged students.	4 11 18 25
Feb/2015	S M T W T F S 2 3 4 5 6 7 9 10 11 12 13 14 16 17 18 19 20 21 23 24 25 26 27 28	Last week-Sessional Exam for 2nd, 4th and 6th Semester, Annual Exam for H.S. 1st Year	1 8 15 22
Mar/2015	S M T W T F S 2 3 4 5 6 7 9 10 11 12 13 14 16 17 18 19 20 21 23 24 25 26 27 28 30 31	Sessional Exam for 2nd, 4th and 6th Semester.	1 8 15 22 29

Note : * Exact date of Final Examinations will be notified as announced by the G. U. and A.H.S.E.C authority
* Holidays are based on Holiday List 2013-14 of G.U.
* AHSEC (Assam Higher Secondary Education Council)
* BCSU (Bikali College Students' Union)

Dr. Malina Devi Rabha
Principal, Bikali College
Dhupdhara, Goalpara (Assam) Pin : 783 125

Month / Year	Working Days/Teaching Days	Examinations - Internal/Class Test/ Unit Test/ Final Exams Seminar/Workshop/other academic activities	Holidays (Including Sundays)
Dec/2014	S M T W T F S 1 2 3 4 5 6 8 9 10 11 12 13 15 16 17 18 19 20 22 23 24 26 27 29 30 31	1st week : Field Study of Environmental Studies 1st, 3rd and 5th Semester Exam. Last week : College Week Starts.	7 14 21 28 25 Chrismas Day
Jan/2015	S M T W T F S 1 2 3 5 6 7 8 9 10 12 13 14 15 16 17 19 20 21 22 23 24 26 27 28 29 30 31	1st week: 2nd, 4th and 6th Semester Classes start. 3rd week: Remedial classes for H.S./ Remedial classes for disadvantaged students.	4 11 18 25
Feb/2015	S M T W T F S 2 3 4 5 6 7 9 10 11 12 13 14 16 17 18 19 20 21 23 24 25 26 27 28	Last week-Sessional Exam for 2nd, 4th and 6th Semester, Annual Exam for H.S. 1st Year	1 8 15 22
Mar/2015	S M T W T F S 2 3 4 5 6 7 9 10 11 12 13 14 16 17 18 19 20 21 23 24 25 26 27 28 30 31	Sessional Exam for 2nd, 4th and 6th Semester.	1 8 15 22 29

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