

The Annual Quality Assurance Report (AQAR) of the IQAC (July 1, 2016 to June 30, 2017)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution	Bikali College,Dhupdhara.
1.2 Address Line 1	Dhupdhara
Address Line 2	P.O. Dhupdhara
City/Town	Dhupdhara
State	Assam
Pin Code	783 123
Institution e-mail address	bikalicollege@gmail.com
Contact Nos.	03663 284331

Name of the Head of the Institution:	Dr.Malina Rabha
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Tel. No. with STD Code:

03663 284331

Mobile:

098549 01412

Name of the IQAC Co-ordinator:

Monalisha Roychaudury

Mobile:

09435149888

IQAC e-mail address:

iqacbikali@gmail.com

1.3 NAAC Track ID

10039

1.4 NAAC Executive Committee No. & Date:

EC/33/453 dated September 16, 2004
EC/54/RAR/014 dated January 8, 2011

1.5 Website address:

www.bikalicollege.org

Web-link of the AQAR:

http://www.bikalicollege.org/AQAR1013-14.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	Cix Wi 68	2004	2011
2	2 nd Cycle	B	2.13	2010	2016
3	3 rd Cycle	B	2.36	2016	2021
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

05/02/ 2009

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 2014-15 submitted to NAAC on (31/12/2018)

ii. AQAR 2015-16 submitted to NAAC on (31/12/2018)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☒

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

- | | |
|-------|---|
| i. | Beginners (3 months certificate Course) |
| ii. | Desk Top Publishing (3 months certificate Course) |
| iii. | Tally 9.0 & ERP (3 months certificate course) |
| iv. | Programming with C&C ++ (3 months certificate course) |
| v. | Web Designing (3 months Certificate Course) |
| vi. | Video editing and Multimedia (6 months diploma course) |
| vii. | Diploma in computer hardware & Networking (6 months & 1 year Diploma Course) |
| viii. | PGDCA (One year/2 semester diploma Course) |
| ix. | Master Diploma in Computer Application & Programming (2 Year/4 semester Diploma Course) |

1.12 Name of the Affiliating University

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

any other (Specify)

-

UGC-COP Programmes

01

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

01

2.4 No. of Management representatives

03

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
Community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

23

2.10 No. of IQAC meetings held

05

2.11 No. of meetings with various stakeholders:

No.

10

Faculty

04

Non-Teaching Staff Students

4

Alumni

1

Others

1

2.12 Has IQAC received any funding from UGC during the year?

Yes

☐

No

☒

If yes, mention the amount

Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	5	International	Nil	National	1	State		Institution Level	4
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(ii) Themes

A. Institutional Level :

- i. A National Level Seminar was held on the topic “Traditional Folk Theatre of Assam and its Change with Special Reference to Bharigaan.” during this session in collaboration with Assam Sahitya Sabha.
- ii. An institutional seminar on “Multimedia Teaching and Learning” was held on 18th October, 2016 which was organized by IQAC.
- iii. A workshop on “Importance of Learning, Speaking, Reading, and Writing Skills in English Language.” was held on 12th November, 2016 by English Department. .
- iv. Department of Political Science had organized an institutional seminar on “Constitutional Rights in India” on 3rd February, 2017.
- v. A symposium on “Security in Electronic Commerce” was organized by Economics Department on 6th May, Friday, 2017.

2.14 Significant Activities and contributions made by IQAC

In pursuance to the plan of action of the institution the IQAC has concentrated on the following aspects:

- i. IQAC has encouraged the faculty members to publish quality research articles in reputed journals and has taken steps for publishing a Research Journal.
- ii. IQAC has monitored constantly the smooth running of the Science Stream.
- iii. IQAC has given focus on strengthening community participation in the institution to ensure community engagement and tried to build a collaborative spirit among the faculty members, students and teachers.
- iv. IQAC has taken stringent action against anti- social activities and given efforts to curb menace to be faced by the students from outside evil forces inside or outside the college campus.
- v. IQAC has given importance on scientific awareness programmes in collaboration with College Science Society to diminish superstitious beliefs still prevailing in remote villages.
- vi. IQAC opened a Quiz Club aiming to draw interest of the students towards the competitive examinations.
- vii. IQAC opened a Stress Management Cell in collaboration with Yoga Centre of the institution.
- viii. IQAC has promoted to enhance value added motivational programmes to speed up moral values among students.
- ix. IQAC has opened a Market Study Centre among the students to monitor the changing market economy situation and local resource mobilization. The faculty members of Economics, Geography and Commerce have initiated to mobilize it.
- x. IQAC has stressed in maintaining carbon neutrality by keeping intact the sound ecological system of the college campus as well as the neighbourhood.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action		Achievements
i.	Under the guidance of IQAC, the constituent body will prepare academic calendar and prospectus. Plan taken as per academic calendar for timely completion of course contents, holding of sessional/internal examinations, home assignment, project works, departmental seminar etc.	As per plan of IQAC, the prospectus cum academic calendar was published on time. Timely completion of course contents had been monitored. Internal/sessional examinations were conducted and results were declared according to schedule. Students' home assignments, project works etc had also been done from time to time.
ii.	Faculties will be encouraged to participate in Refresher/Orientation courses, seminar. Workshop and adopt research projects etc.	In pursuance of achieve academic advancement two faculty members attended orientation programme, five faculty members presented papers in national seminar, one faculty members presented papers in three regional seminar, three faculty members attended workshops.
iii.	Field trips, project assignments are to be continued as per the syllabus.	Like every year, students of third semester of BA programme went on field trip and prepared project report as a part of their course on Environmental Studies.

<p>iv. Constituent bodies will engage the faculties and students in academic, co curricular and extension activities.</p>	<p>Independence Day was celebrated on 15th August, 2016 pompously and under Extension Education Centre a social service was conducted. Forty five students participated in the programme enthusiastically.</p> <p>3rd cycle of NAAC assessment was held on 29th, 30th and 31st August, 2016. IQAC, all constituent bodies, faculty members and stakeholders participated and cooperated with a festive mood.</p> <p>“World Environment Day” had been observed by Extension Education Centre. Plantation and garden cleaning, land fertilising with dung etc were held.</p> <p>NSS unit organized a Popular Talk on Swachhta Pakhowara from 16th August to 31st August. NSS team cleaned the college campus and visited the adopted village Adarshapara to aware the villagers about cleanliness. Team also engaged in cleaning roads, bus and railway stations.</p> <p>Like previous session, Career Counselling and Guidance Cell had organized a Grooming session on 06/09/2017 on Smart Job Skills in Today’s Competitive World. Mr. Basanta Gogoi, a career consultant consulted eighty students in this session.</p> <p>NSS unit organized a Popular Talk on Digital Literacy on 24th January, 2017 in collaboration with State Bank of India,</p>
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	<p>Dhupdhara branch.</p> <p>District Disaster Management, Goalpara under aegis of NSS unit held a training programme on Search and Rescue on & 8th February, 2017.</p> <p>Deputy Commissioner of Goalpara District initiated to hold a training programme on Cashless Digital Transaction on 2nd March, 2017. NSS unit organized the programme to aware the students on Digital Transaction among the students.</p>
v. Students' bodies such as Bikali College Students' Union, Rabha Literary Society, Bodo Literary Society will be urged to organise extension work.	<p>College Student Cultural Team precipitated in Nomami Brahmaputra Festival organized by Govt. of Assam along the districts' headquarters of mighty river Brahmaputra on 31st March, 2017. A splendid cultural procession was exhibited by the College student cultural team at Kacharighat of the Goalpara Town. Besides the college events students have also participated in sports and cultural events organised by GU and other local bodies.</p>
vi. To sustain the academic zeal of the institution IQAC shall monitor the activities of the departments as well as constituent bodies from time to time.	<p>IQAC has been regularly monitoring and taking feedback from the stakeholders to promote the academic and overall environmental atmosphere in the college.</p>

vii. The progress of the ongoing infrastructural development works will be looked after.	The ongoing infrastructural developmental works were found in progress. IQAC has been satisfied with the new accommodation of PG course in Geography and Science Stream.
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- *Attach the Academic Calendar of the year as Annexure. (Attached)*

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐
Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken.

In pursuance to the plan of action, the IQAC along with the college authority has adopted the following activities for the all round development of the institution.

- The prospectus cum academic calendar was published on time by the respective constituent body and was distributed to all stake holders.
- PG course in Geography under GU has been opened from this academic session. IQAC helped the management to arrange for guest professors from GU.
- Science Stream has commenced from this session. In the inception year, four faculty members have been appointed.
- Sessional examinations were conducted on due time as well as results were declared. ICT classes were conducted regularly.
- Five faculty members presented papers in national seminars. Three faculty members presented paper in a regional seminar, three attended workshops. Besides two faculty members participated as resource persons in national seminar.
- IQAC has taken active role in career advancement programmes of the faculty members and has motivated to acquire NET/SLET etc. Proper information regarding schedule of these examinations had been intimated from time to time.
- Field trips and associated works were conducted for students of third semester of BA programme for the fulfilment of their course contents.
- The scheduled extension and academic related activities were undertaken by NSS, Vasundhara Nature Club, Women's Cell, Career Counselling and guidance cell and other departmental study centres. Students have also participated in sports and cultural events organised by GU and other local bodies
- The academic and co curricular activities, construction work and the activities of constituent bodies and student bodies were monitored by the IQAC.

1.1 Details about Academic Programmes

Number of value added / Career Oriented programmes	Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes
	PhD			
	PG	02		
	UG	02		
	PG Diploma	01		
	Advanced Diploma			
	Diploma	01		
	Certificate	04		02
	Others	02		
	Total	11		

Interdisciplinary			02	
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	nil
Annual	nil

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☐ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision or update of syllabi is assigned with the affiliating University, GU. However, faculties from various departments of the college are involved in the process of the revision and update of the syllabi whenever called for by the concerned syllabus committee.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Post Graduate course in Geography and BSc. with Major Subjects in Physics, Botany and Zoology has commenced from this session. Besides the major subjects, general courses like Physics, Chemistry, Botany, Zoology and Mathematics have been introduced.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
49	34	11	-	-

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	--	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

-

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		-	-
Presented papers	-	5	3
Resource Persons		-	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching and learning in the institution has been prioritised for the greater benefit of the students. Therefore the institution has emphasised on the following aspects.

- Students are involved in presentation of seminar paper in the departments and are given home assignments which they have to submit within a stipulated time. Students' Project Reports are regularly evaluated.
- Students are made to prepare field reports based on their educational trips to local areas or areas concerned with the departments.
- Teachers use ICT, Language Laboratory and their convenient teaching aids.

2.7 Total No. of actual teaching days during this academic year

259

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bikali College is aware about the changing scenario of education and the need to make the students capable towards the dynamism of education. Therefore, the institution remains ever ready for the reform measures to cope with the situation although the affiliated colleges under Gauhati University have no power to change the syllabi, pattern of examination and evaluation.

The institution only follows the rules and regulation in respect to examination and evaluation as instructed by the GU. However, in its own efforts class tests for major and general students are conducted at regular interval.

- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05	None	None
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- 2.10 Average percentage of attendance of students

92

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	186	-	5.37%	14.51%	67.74%	87.63%
B Com	68	-	nil	5.88%	57.35%	63.69%
6 months Diploma in Computer Start up and DTP	33	3%	48%	39%	9%	100%
1 year Diploma in Computer Hardware and Networking	-	-	-	-	-	-
3 months start up certificate course		-	-	-	-	-
3 months certificate course in Tally	3	33%	66%	-	-	100%
E Commerce (6 months)	14	--	50 %	50%	-	100%
3 months certificate course in Spoken English	18	-	-	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC mostly emphasised on academic improvement in the institution as one of the most priorities. Therefore, it has taken various steps to promote quality education. For an effective teaching learning process the following measures were taken:

- i. Regular meetings of the executive body of IQAC are held to discuss and review the academic, infrastructural, extension and co curricular activities.
- ii. To assess the strength and weakness in imparting lessons the departmental heads interact with the other faculty members so as to enhance an improved the teaching learning process.
- iii. IQAC initiates to motivate the teachers to update their knowledge and exert their application in the way of innovative practices to make learning more interesting. Considering the rural and disadvantaged background of the students, the teachers are asked to put in extra effort to provide study materials for their benefit.

- iv. As per the guidelines made by the IQAC the different constituent bodies organise extension activities where teachers and students are encouraged to participate.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	nil
UGC – Faculty Improvement Programme	nil
HRD programmes	nil
Orientation programmes	02
Faculty exchange programme	nil
Staff training conducted by the university	nil
Staff training conducted by other institutions	06
Summer / Winter schools, Workshops, etc.	03
Others (NET/SLET)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	Nil	01	Nil
Technical Staff	Nil	Nil	Nil	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To achieve the goal of an advanced academic pursuit in the institution IQAC encourages on creating an environment for promoting research and extension. To materialise its goal IQAC takes the following steps for promoting research friendly environment in the institution.

1. Measures are taken to engage the faculty members to involve in workshops, seminars, symposia, and other academic related events. All departments are motivated to pursue such activities for upliftment of the student community as well as the society.
2. Institution has initiated to hold various research related programmes to promote research awareness among the teachers.
3. Students are motivated to participate in different seminars, workshops, symposia etc organized by other institutions to increase research awareness and quality of higher education.
4. Teachers are motivated to publish research papers in UGC listed quality research journals with high impact factors.
5. Students are supported by the faculties to engage themselves in field work and prepare reports which helped to sustain the research environment of the institution.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	4,90,000/	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	01	-	-
E Journals	-	-	-
Conference proceedings	-	03	-

3.5 Details on Impact factor of publications: Not applicable

Range Average ☒ h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	-	-	-	-
Minor Projects	2	UGC	4,90,000/-	4,90,000/-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from (not applicable)

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	-	-	-	03
	Sponsoring agencies		-			Self finance

3.12 No. of faculty served as experts, chairpersons or resource persons :

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year	Type of Patent		Number
	National	Applied	nil
		Granted	nil
	International	Applied	nil
		Granted	nil
	Commercialised	Applied	nil
		Granted	nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Responsibilities of Higher Education towards the betterment of the society remains unfulfilled if it is devoid of extension activities. Situated at a rural tribal area the institution has resorted to all effort to perform activities in the sphere of extension and social responsibilities. In pursuance to this goal the institution extended its services through different constituent bodies as mentioned below.

- Under the Career Counselling and guidance Cell an awareness programme on local resource based entrepreneurship was organised to motivate the students to take up entrepreneurship as a career option. The programme was welcomed and it benefitted the students as the resource person was a very successful local entrepreneur.
- Cleanliness activities in and around the college campus are carried out by NSS volunteers as per the guidelines of the unit. An in-house special camp was organised by the NSS unit. The volunteers of the unit and Vasundhara Nature Club jointly carried out plantation programme to observe World Environment Day on 5th June.
- Awareness programme was organised on the importance of Value Education for betterment of the society under the initiative of Bikali College Women's Cell.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16.52 acres	nil	existing	
Class rooms	22	9	State govt.	31
Laboratories	03	7	existing	10
Seminar Halls	01	2	existing	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	334	Geog 03 Edu 02	Self	334
Value of the equipment purchased during the year (Rs. in Lakhs)	15,53,002/-	2,78,500/-	Self	18,31,502/-
Others	33,76,766/-	2,78,500/-	Self	36,55,266/-

4.2 Computerization of administration and library

Administrative and library work of the institution has already been computerised. For updating all activities of the college the concerned officials have updated the required data. The following measures have been undertaken by the institution.

- Computerisation of administrative works along with the admission process has been completed.
- The circulation system (Soul 2.0 software) of the library is managed through computers. Apart from circulation all necessary library work is fully computerised. The faculty members now have access to N-list facility.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9416	17,68,897/-	445	1,33,500/-	9861/	19,02,397/-
Reference Books	8759	15,40,445/-	680	2,38,000/-	9439/	17,78,445/-
e-Books	As per N-list	Free of cost	As per N-list	Free of cost	As per N-list	Free of cost
Journals	28	1,33,381/-	2	3,750/-	30	1,37,131/-
e-Journals	As per N-list	Free of cost	As per N-list	Free of cost	As per N-list	Free of cost
Digital Database	Yes	-	Yes	-	Yes	-
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	Partially	-	Partially	-	Partially	-
Weeding (Hard & Soft)	298 (Hard)	19,710/-	45 (Hard)	6,700/-	343	26,410/-
Others (Specify)	1(Manuscript)	-		-	1	-

4.4 Technology up gradation (overall)

	Total Computers	Computer (In Labs)	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	61	32	05	04	01	6	13	
Added	10	03	01	-	01	5		
Total	71	35	06	04	02	11	13	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Although internet has become easily accessible to both students and teachers, the college has initiated to make the facility available in an organised manner. The teachers and the students are provided with this facility which is taken care of by the concerned person managing the computer laboratory. Besides the officials are also provided with the facility for their day to day needs.
- Departmental records, required documents are stored in the computers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	90,600/-
ii) Campus Infrastructure and facilities	14,70,550/-
iii) Equipments	192,400/-
iv) Others	8,60,640/-
Total:	2614190/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

A counselling programme is held at the beginning of the session to familiarise the new entrants of the college to the rules and regulations of the institution. Through a specific mechanism students are disseminated about the facilities in the institution, prospect of progression and all related requirements for their greater benefit. They are also informed about the various extension activities through which they can not only develop themselves but also the society they stay in.

Two special counselling sessions are organised for the BA 1st Semester students after their admission so that they have a better understanding about the pattern relating to examination, evaluation and the newly introduced semester system. The constituent bodies are encouraged to undertake innovative programmes to contribute towards a healthy academic and social atmosphere in the institution.

5.2 Efforts made by the institution for tracking the progression

Since most of the students are weak learners IQAC tries to track their progression. For betterment of their final results IQAC stresses on conducting remedial/tutorial classes for the weak students before the commencement of their university examination.

Apart from these special classes, evaluations, group discussion and unit tests are held for better progression of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1354	69		

(b) No. of students outside the state

41

(c) No. of international students

Nil

Men	No	%	Women	No	%
	650	45		773	55

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Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physical ly Challen ged	Total
337	163	564	186		1250	387	149	572	246	1	1354

Demand ratio nil Dropout % : 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Placement in different jobs, both in private and public sector has become very competitive in the present scenario. Keeping in view of the situation the institution has taken initiative to create a support mechanism for coaching the intending students to face various interviews. For enhancing capacity building of the students, the faculties render individual as well as collective efforts to build confidence and leadership quality among them. Information about job opportunities and the mode of preparation are provided through the Career Counselling and Guidance Cell. It also organises special classes to guide students for facing both written and oral interviews. Besides these, information regarding vacancies applicable for the students are displayed on the notice board.

Moreover, the library of the institution has a good stock of required materials for competitive examinations which are provided to the students through the faculties who are entrusted with it.

No. of students beneficiaries

155

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

As an important component of quality education the institution emphasises on counselling and career guidance for the learners. Keeping in view the present need the institution adopts various efforts to counsel and guide the students for their future plans. The career guidance cell adopts a specific strategy to guide the students for three options-1) guidance for self employment, 2) for jobs in private sector and 3) for government jobs. A specific cell has been framed to function in this line in a formal manner.

All information including advertisements from various agencies is displayed on notice board and under the aegis of the cell the students (UG) of Arts and Commerce are guided by appointed faculty members as well as professional resource persons.

Personal counselling is also conducted by specific faculty members when situation arises in respect to disadvantaged students.

No. of students benefitted

420

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
nil	-	-	-

5.8 Details of gender sensitization programmes

Gender sensitization has emphasised on continuation of education of girls who have dropped out for various reasons which is within their control.

The Women's Cell of the institution had organized a sensitization popular talk on "The role of Distance and Open Learning for Educating Housewives" on 8th March, 2017 - the International Woman Day. Dr.Ananya Baruah-, Vice Principal and Coordinator of IDOL, Bikali College Study Centre was the resource person .

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Keeping in view the mission of the institution the stakeholders exert their utmost efforts to bring about unity and integrity in the community. Moreover, the faculty members go an extra mile to bring about educational progress in the backward, rural, and tribal area.

To make the institution stand as a centre of excellence in the field of education is its primary vision. For the fulfilment of the vision the institution tries to impart knowledge and wisdom in the society with high moral values.

6.2 Does the Institution has a management Information System

The college has a information management system relating to administration, faculties, students, governance, library, account management etc.

Being a provincialised college of the Government of Assam, it has to follow the government rules. As the institution is affiliated to Gauhati University it runs according to the norms directed by the University.

Moreover, for the smooth running of the institution rules and regulations are framed by the management committee at the institutional level.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed by the Curriculum Development Committee constituted by the concerned departments of the Gauhati University. Some teachers from the affiliated colleges are taken as members from selected colleges. Suggestions from the representative college teachers are welcomed by the committee and after analysing the suggestions the final curriculum is designed.

6.3.2 Teaching and Learning

Result oriented teaching and learning process is visualised as focal point by the IQAC and the following strategies are adopted.

As most important thrust area of higher education teaching and learning has been given priority in the institution. IQAC encourages the teachers to experiment with innovative methods, specifically using ICT yet the traditional way of teaching cannot be done away with.

IQAC monitors and ensures that the classes are held regularly and timely completion of the course contents. Teachers are also encouraged to conduct class tests frequently to achieve the ultimate goal – good results. Study materials especially for major courses are distributed and special counselling by the department concerned for weak students is insisted upon.

The practice of holding regular examinations which is an important part of the teaching and learning process help the students to become more confident and in a way get acquainted with the type of question they might have to answer in the final examinations.

6.3.3 Examination and Evaluation

Since the education system is examination centric, IQAC insists upon regularity in conducting of examinations, timely evaluation and declaration of results at the institutional level. Purely academic related works such as sessional exams, internal assessment, unit tests etc. are conducted by the institution as per the academic calendar

As an affiliated college of the GU, it conducts all final examinations for the semester system as per the schedule and instructions provided by the university. Teachers of the institution perform all examination related works in different colleges including the institution.

6.3.4 Research and Development

IQAC encourages the teachers to involve in research work and they are motivated to apply for major or minor research projects sponsored by various agencies. To maintain the research oriented environment departmental research activities have been encouraged and accordingly seminars and group discussions are held from time to time.

The faculty members also involve themselves in research work and their write ups are published in both national and regional level journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library, ICT and infrastructure are considered major components for fruitful teaching learning process. In regards to library management the institution emphasises on its good governance and efficient management. For smooth running of the library an advisory committee is constituted. In consultation with the faculty members the Library Advisory Committee looks into the requirements of the different departments and collects the requisition for books and journals. As per the suggestion of the committee and in consultation with the principal and the management the librarian procures books, journals, magazines, periodicals and dailies. This process adds to the increase of the library stock.

To cater to the need of the hour the use of ICT is encouraged as a teaching aid, in administrative work and in the functioning of the library.

In regards to physical infrastructure the institution has a built up area of 4323 sq. mt. which is surrounded by a boundary wall measuring about 1.5x900 metres. The administrative office is situated at the new administrative block which houses the principal's office, office for IQAC, one classroom, three office rooms, and the central library. Further there are two blocks completely allotted for classes.

The institution is facilitated with a total of 31 classrooms comprising of 18 classrooms in Arts, 06 in Commerce and 07 in Science. Apart from these, the college has a total of 10 laboratories- Geography 02, Education 01, Computer Science 02, spoken English 01 and Science 04. There are 03 Seminar Halls in the college. A mini auditorium (195 sq.Mt.) and a block (70 sq.mt) comprising of the computer centre and the centre for mass communication and journalism has also been constructed. There is also a mini stadium (390 sq.mt) with a large playground. The total built up area measures up to 4323 sq mt.

With the increase of enrolment of students, Infrastructural development has been laid emphasis on as there is a need for more class rooms. Construction of one evaluation room along with a classroom, one indoor stadium with attached restroom, a large auditorium and rooms for students' constituent bodies is completed.

The provision for instrumentation is confined to the departments of Geography, and Education. The institution has Arts and Commerce stream. Instrumentation is confined to the stream of Science.

With the increase of enrolment of students, Infrastructural development has been laid emphasis on as there is need for more class rooms. The provision for instrumentation is confined to the departments of Geography and Education. As the institution has only Arts and Commerce stream instrumentation is not required for the rest of the subjects.

6.3.6 Human Resource Management

The principal acts as the head in all respects of the functioning of different committees and constituent bodies as per the provisions of the government.

The academic functions are monitored by the departmental heads and with the co operation of the other faculty members to meet the needs of the academic pursuits.

For fostering extension activities the faculty members engage themselves in various activities that are organised in the institution. Under the leadership of the principal, the faculty members of the different academic and non academic committees are involved in various programmes organised by the respective committees.

Each member of the office staff is assigned with specific duty which has resulted in smooth functioning of the administrative work. The mechanics of the human resource management of the institution is efficiently run through an integration of the Governing body, the principal, the vice principal, the faculties, the office staff and other stake holders.

6.3.7 Faculty and Staff recruitment

No recruitment was made in this session.

6.3.8 Industry Interaction / Collaboration

The institution has ventured into Industrial visit and interaction with industrialist and motivated students for taking up industrial entrepreneurship as future career. Though, there is a limited industrial growth in and around the institution but efforts have been made from time to time to aware the students for industrial mindset.

A group of 25 students have been motivated to visit a small Industry of Drinking Water located at Darangiri in Goalpara district . The visit has inspired them to start their own small scale industry at a preliminary level.

6.3.9 Admission of Students

Marks in qualifying examination are the benchmark for admission in the institution. Being located in a backward area the institution tries to accommodate as much students as possible to encourage higher education. For sustaining quality education major courses are offered on basis of a screening test conducted by the respective departments.

The reservation norms are followed by the institution at the time of admission.

6.4 Welfare schemes for

Teaching	Mutual Benefit Fund offers assistance to faculties in times of need.
Non teaching	The said fund also caters to the financial aid to the non teaching staff.
Students	Meritorious students and outstanding sports and cultural students are given incentives.

6.5 Total corpus fund generated

Rs.1 lac (for student aid).

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Academic Committee
Administrative	Yes	Government of Assam	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per the semester regulation of the GU the students are to appear for one sessional examination conducted by the institution in addition to the final examination conducted by the university.

Spot evaluation of final examinations is done by the faculty members in their appointed zones. However, the college has not taken any efforts to reform the examination and evaluation system on its own.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

There is no proposal from the concerned authority on autonomy of the affiliated college.

6.11 Activities and support from the Alumni Association

The programmes of the student bodies, extension activities and other development works are supported by the Alumni Association. Apart from supporting these activities the members of the Association involve themselves in different community services as a part of social responsibility. The Alumni decided to publish a yearly magazine.

6.12 Activities and support from the Parent – Teacher Association

The Parents Teacher Association renders its services not only to co operate in proper functioning of the institution but also contribute towards better academic environment. The Association facilitates the process of feedback collection and analysis. This has been efficiently carried out through the feedback received from the parents from time to time.

Moreover, through the meeting of Parents Teachers Association parents are made aware of the importance of regular attendance especially in the semester system. This helped in assessing the loopholes and in progression of students.

6.13 Development programmes for support staff

The office staffs are given orientation on the advanced skill in computer application.

Spot training for the support staff was arranged six times during this academic session where experts from S.S.Technology, Guwahati attended as resource persons.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has been rendering services to make the campus an eco-friendly with a blending of plantation and construction of concrete classrooms. To achieve the above goal the constituent bodies such as NSS, Students' Body, and Vasundhara Nature Club have been initiating massive plantation and conservation programmes.

NSS Unit, Vasundhara Nature Club and Students' Union undertakes plantation and regular weeding programmes in the campus to sustain the eco friendly environment of the institution. Planting and taking care of the ethnic and medicinal variety of species within the college campus is being practised as one of the best practices. The institution follows the principle of planting saplings of valuable trees to mark any important event.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

To achieve the goal of quality education with high moral value the institution geared up certain effective efforts that may have positive influences among the students as well as the community people. The following steps were taken during this academic session:

- Like the previous session, motivational programmes are organised to make the newly admitted students familiar with the college environment. The faculty members actively take part in these programmes. The programmes deal not only with academic pursuits but also help in all round personality development.
- The institution has initiated counselling programmes for academic excellence mainly focussing mainly on the semester system as well as to secure high marks from the first semester onwards.
- Incentives are offered to outstanding, meritorious, sports person and students who excel in cultural activities. This practice has brought in among the students, an enthusiastic zeal to do better.
- The faculty members are always concerned about various academic activities related to their academic career. Apart from these, the college is actively involved in various extension activities. Among them are group discussions, popular talks, symposia, field trips, competitive events – literary, cultural and sports etc are prominent.
- The institution is concerned about the future career of the students. Therefore regular interaction between the members of the Career Counselling and Guidance Cell and the students take place to help them. The positive impact of the above steps is seen in the increase of student enrolment and improvement in academic and co curricular activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Annexure II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexure III

7.4 Contribution to environmental awareness / protection

Being a global issue of concern, the institution lays emphasis on creating awareness in general and to the student of Bikali college in particular to protect and conserve the environment. The institution has resorted to two categories of activities to contribute to the service of environmental protection. Firstly it adopts on hand practice for augmenting plantation in and around the college campus. Secondly, it resorts to awareness campaign in the nearby villages to plant in deforested areas, open spaces nearby temples, mosques and other public places. Keeping up with the tradition of organising plantation programme at the beginning of any important events of the institution Vasundhara Nature Club, NSS unit and other faculty members engage themselves in planting of saplings with great enthusiasm. Besides the college involves the regular students to rear the *Som* garden, the *sal* garden and the *medicinal* plant garden which have been planted earlier.

The above practice has made the students of the college aware of the importance of saving trees and in turn saving the environment. Most of the students are found to involve voluntarily themselves in weeding and conservation of plants in the gardens. Some students have shown great interest in the plantation of medicinal saplings which has in a way educated other students on the benefits of such plants.

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The weaknesses of the institution were identified in an exclusive discussion with the IQAC which were to be addressed on priority basis.

- IQAC has insisted the management to undertake enrolment drive for students in the newly opened Science Stream and more focus is given on PG course in Geography.
- Need to open more PG courses in English, Bodo, Economics, education and Political Science.
- Management need to concern State Govt. regarding regularization of services of the teachers working in adhoc post.
- More research funding from Govt. agencies.
- More faculties need to be recruited in the departments that are short staffed.

8. Plans of institution for next year

IQAC has concerned with the all round progress of the institution. An improved academic environment enriched with physical infrastructure and a congenial student friendly atmosphere can help to achieve the mission and vision of the institution. Therefore, the institution intends to proceed through the following steps for the next academic session.

1. IQAC will ensure timely preparation of the academic calendar that shall cope with the smooth running of catalytic activities to enhance healthy academic atmosphere.
2. Career advancement programmes of the faculty members are to be continued so as to sustain the academic zeal. Besides acquiring NET/SLET, etc. Faculties will have to involve in research works, organising seminars/workshops, etc in national as well as institutional level.
3. IQAC takes initiative for fulfilment of necessary accommodation and equipments of PG in Geography and laboratory facilities for the science in UG level.
4. To enhance more ICT in teaching –learning process.
5. IQAC will look into the smooth conduct of sessional examinations and declaration of results.
6. Participation of the students in various extension and co curricular activities supported by faculty members of the institution.
7. IQAC will monitor progress work of infrastructure facility initiated by the management.
8. IQAC will make a digital platform of communication among the faculty members, students and parents.

Name- Prof. Monalisha Roychaudhury

Signature of the Coordinator, IQAC

Name: Dr. Malina Rabha

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
GU	-	Gauhati University
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

Action taken Report

1. Prospectus cum academic calendar was published on time with full information and data for the current academic session.
2. More initiative had been taken to encourage the faculty members for their academic advancement.
3. The P.G. programme in Geography under G.U and Science Stream with major subjects had been introduced.
4. ICT classes were regularly held by the departments.
5. Sessional examinations were held successfully.
6. Extension activities were accelerated during the session.
7. Infrastructural development was monitored and found up to the mark.

Annexure III

Give two **Best Practices** of the institution (*please see the format in the NAAC Self-study Manuals*)

Title of the practice: Student Helpline (As a mission of continuous practice)

Introduction: The institution has a humanitarian mission for career upliftment of all sections of student community. Most of the students of this institution hail from economically backward rural areas and their parents are unable to provide them sufficient supports in pursuing higher education. The parents of the students impose their children to engage in earning rather than inspiring them to get education. Fulfilling the vision of the college in uplifting the poor and the needy students, the college initiated a Helpline Practice which is one of the best healthy practices to support the cause of the students.

Goals :

1. To assist financially and to provide constructive counselling to the economically weaker students of the college.
2. To provide free study materials to the needy students who are unable to purchase from their own cost.
3. To fulfil the mission of the college faculty members help the poor and needy students to promote their dreams.
4. Very poor students are encouraged to join the Earn While You Learn scheme.

Execution of the Practice: The Student Helpline forum helps immensely to the needy students. The faculty members play a key role in identifying the needy students on the following issues:

- (A) The forum identifies poor and economically weaker students on supportive documents provided by office management on the annual income of their parents.
- (B) The forum identifies the poor students on the marks obtained in the H.S. final exam or attendance in the classes.
- (C) The deserving students are provided Earn while You Learn facility inside or outside of the institution to mitigate their economical needs.
- (D) The forum has consulted with the authority to avail the needy students to get concession on college and hostel fee and provided necessary consultancy to the students to access easy Govt. scholarship.

Evidence of success:

The outcome of the above practices stands as an evidence of success in the achievement of goals. Some of them are mentioned below.

- (a) The students who struggle to complete their college education are greatly benefitted by the practice.
- (b) The practice helps in reducing the trend of the dropout students.

- (c) The practice helps to acquire greater self–value and mental confidence and concentration in studies.
- (d) The students under “Earn while Learn” provision can avail facilities to work outside the institution one day in a week outside of the class routine.
- (e) The practice creates a working environment among the students and enables them to be independent.

The above results of this best practice indicate that continuous efforts can give expected results.

Problems encountered: Some of the needy students could not avail the opportunity owing to their lack of communication. Moreover, some students could not get income certificate from the concerned Govt. offices at due time.

Resources required:

Considering the above problems the mission requires

- Proper identification of the needy students.
- Financial assistance from the management and government.

Title of the practice: Faculty Enrichment Practice (As a mission of continuous practice)

Introduction: The College generates knowledge for dissemination and highlights on quality education. Teachers' quality performance is a valuable resource of an institution to provide best education to the student community.

Goals

- To help the new faculty members to be familiar with new academic environment.
- To increase the effectiveness of their teaching quality.
- The educators can do better by guiding the students in their academic and extracurricular activities.
- To create a competitive environment among the faculty members.

Execution of the Practice:

- Institutional intensive seminar has been designed to enhance the teaching quality.
- One day convention is held among the faculty members where participants engaged in focussed discussion, review of current academic courses etc.
- Topics of discussions are determined through suggestion with senior faculty members who are well versed in the vital issues of concerned areas.
- A programme on Evaluation and Feedback has been conducted among the faculty members to review and prepare new mechanism to excel the quality of the teachers.
- A programme on creative writing has been held under the aegis of English, Assamese and Bodo Department which is considered to be effective in drawing creative feelings and emotions and be considered to be fruitful in the class room.
- A programme on Progressive Awareness has been held among the faculty members aiming at updating teachers with the latest Educational pedagogy.

Evidence of success:

.The practices mentioned have helped the faculty members to enhance quality education, self confidence and prepare the new faculty members to assess their drawbacks to impart better teaching. Moreover, faculty members are inspired to move for career advancement getting suitable suggestions from the senior faculty members. They can also create a congenial job environment enriching their academic career as well as a healthy class environment.

Problems:

Owing to time bound academic routine, internal and sessional examinations and extra academic and non-academic activities such healthy practices get difficulties to implement as per expectation.

Financial hardships stand as impediment to cover more number of programmes under this mission.

Since there is shortage of faculty members it becomes difficult at times for continuous pursuance of the practices.

Resources required

A pool of fund as well as human resource is felt necessary to advance the faculty members and their expected competency.

Annexure IV**Feedback Analysis**

Feedbacks from outgoing students are taken and analysed by a five member committee comprising of the Principal, the chairman of Governing Body and three senior faculty members. The weaknesses detected from the analysis are conveyed to the concerned faculty members to help them transform their strategy or modify their ways so as to help the students. All matters relating to the outcome of the feedback are kept in secret and are communicated only to the person concerned.

8.0

ACADEMIC CALENDAR

SESSION: 2016-17

	TOTAL TEACHIN G DAYS	ACADEMIC & OTHER ACTIVITES	EXAMINATION/ TEST	HOLIDAYS (INCLUDING SUNDAYS)		
APRIL-2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
MAY-2016						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
JUNE -2016						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
JULY-2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
AUGUST -2016						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
SEPTEMBER -2016						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
OCTOBER-2016						
S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
23	23	H.S I YR. ADMISSION H.S-II YR. CLASS STARTS STAFF MEETING		UNIT TEST	SUNDAY-3,10,17,24 BAHAG BIHU-14,15,16	
23	23	SEMINAR WORKSHOP		UNIT TEST	SUNDAY-1,8,15,22,29 MAY DAY-(1) 21BUDDHA PURNIMA	
26	26	5 TH JUNE -PLANTAITON DRIVE PROGRAM ON WORLD ENVIRONMENT DAY. ORIENTATION PROGRAME LAST WEEK OF JUNE		UNIT TEST	SUNDAY-5,12,19,26	
NIL	NIL				SUNDAY-3,10,17,24,31 SUMMER VACATION-1-31	
24	24	STAFF MEETING DEPARTMENTAL SEMINAR/TALK/WORKSHOP FRESHERS' DAY CELEBRATION- NOTIFICATION FOR UNION BODY ELECTION & ISSUE OF NOMINATION PAPER		CLASS TEST-I, III, V SEM. UNIT TEST	SUNDAY-7,14,21,28 INDEPENDENCE DAY-15 TITHI OF SRI SRI MADHABDEVA-22 JANMASTOMI-25	
24	24	BCSU'S ELECTION OATH TAKING CEREMONY OF BCSU'S		UNIT TEST-ILS-I, ILS-II SESSIONAL EXAM-ALL SEMESTERS	SUNDAY-4,11,18,25 TITHI OF SRI SRI SANKARDEV-3 ID-UD-ZUHA-12	
16	16			UNIT TEST	SUNDAY-2,9,16,23,30 GANDHI JAYANTI,MUHARAM-(2) DURGA PUZA/LAKHSMI PUZA - 7,8,(9),10,11,12,13,14,15 KATI BIHU-17 KALI PUZA & DEWALI- 29,(30)	

PROSPECTUS & ACADEMIC CALENDAR/49

NOVEMBER - 2016							25	25	FIELD STUDY/FIELD TRIP --FIRST WEEK SEMINAR/WORKSHOP/SYMPOSIUM STAFF MEETING	UNIT TEST --- SECOND WEEK TERMINAL EXAM-THIRD WEEK PRE-FINAL TEST -H.S. I	SUNDAY-6,13,20,27 GURU NANAK'S BIRTHDAY -14
S	M	T	W	T	F	S					
6	7	8	9	10	11	12					
13	14	15	16	17	18	19					
20	21	22	23	24	25	26					
27	28	29	30								
DECEMBER - 2016							26	26	FIELD STUDY OF ENVIRONMENTAL STUDIES- FIRST WEEK COLLEGE WEEK- LAST WEEK	I,III,V - SEMESTER EXAM- UNIT TEST	SUNDAY-4,11,18,25 SUKAFA DIVAS-2 CHRISTMAS DAY-(25)
S	M	T	W	T	F	S					
4	5	6	7	8	9	10					
11	12	13	14	15	16	17					
18	19	20	21	22	23	24					
25	26	27	28	29	30	31					
JANUARY - 2017							24	24	II, IV, VI SEMESTER CLASSES START- FIRST WEEK REMEDIAL CLASSES- H.S. REMEDIAL CLASSES- FOR DISADVANTAGE STUDENTS	UNIT TEST	SUNDAY-1,8,15,22,29 MAGH BIHU-14,(15),16
S	M	T	W	T	F	S					
1	2	3	4	5	6	7					
8	9	10	11	12	13	14					
15	16	17	18	19	20	21					
22	23	24	25	26	27	28					
29	30	31									
FEBRUARY - 2017							22	22	SESSIONAL EXAM-II, IV, VI SEMESTER. ANNUAL EXAM- H.S.-I YR.	SUNDAY-5,12,19,26 SARASWATI PUZA-1 SIVARATRI-24	
S	M	T	W	T	F	S					
				1	2	3					
5	6	7	8	9	10	11					
12	13	14	15	16	17	18					
19	20	21	22	23	24	25					
26	27	28									
MARCH - 2017							26	26	SESSIONAL EXAM- II, IV, VI SEMESTER.	SUNDAY-5,12,19,26 DOLJATRA-(12),13	
S	M	T	W	T	F	S					
				1	2	3					
5	6	7	8	9	10	11					
12	13	14	15	16	17	18					
19	20	21	22	23	24	25					
26	27	28	29	30	31						

Note : * Exact date of Final Examinations will be notified as announced by the G. U. and A.H.S.E.C authority

* Holidays are based on Holiday List 2016-17 of G.U. and will be notified accordingly.

* AHSEC (Assam Higher Secondary Education Council)

* BCSU (Bikali College Students' Union)

Dr. Malina Devi Rabha

Principal, Bikali College

Dhupdhara, Goalpara (Assam) Pin : 783 123

PROSPECTUS & ACADEMIC CALENDAR/50

