Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**BIKALI COLLEGE**
Name of the head of the Institution	**Dr. Monoj Gogoi**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+918133874116**
Mobile no.	**7002777137**
Registered Email	**bikalicollege@gmail.com**
Alternate Email	**principal@bikalicollege.org**
Address	**DHUPDHARA**
City/Town	**DHUPDHARA**
State/UT	**Assam**
Pincode	**783123**
2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Monalisha Roychaudhury**
Phone no/Alternate Phone no.	**03663284331**

Mobile no.	9435149888
Registered Email	bikalicollege@gmail.com
Alternate Email	mroychaudhury30@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://bikalicollege.org/wp-content/uploads/2021/07/AQAR-JULY-2017-JUNE-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://bikalicollege.org/wp-content/uploads/2021/08/Academic-Calendar2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreation	Validity	
				Period From	**Period To**
1	C++	68	2004	01-Nov-2004	31-Aug-2011
2	B	2.3	2010	01-Oct-2010	31-Aug-2016
3	B	2.36	2016	01-Sep-2016	31-Aug-2021

6. Date of Establishment of IQAC	05-Feb-2009

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar on Active Citizenship in collaboration with Kaziranga University	07-Dec-2021 1	95
One Day Workshop on Designing Developing and Delivering Moocs through SWAYAM	06-Oct-2019 1	116
Making Choices for Higher Education: Why Study in UK	21-Sep-2019 1	166
One Day Workshop on Computer Application and	14-	29

Stenography in collaboration with Assam Industrial Training Institution	Sep-2021 1	
Prasanna Kumar Ghosh Memorial Talk in collaboration with Assam College Teachers	07-Sep-2019 1	75
One Day Workshop on CBCS and Draft National Education Policy 2019	04-Sep-2019 1	456

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8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
BIKALI COLLEGE	RUSA 1.0	RUSA	2019 365	5000000
BIKALI COLLEGE	FEE WAIVE	GOVT.OF ASSAM	2020 365	3178992

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	**View File**

10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	**View File**

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has organised counselling programmes at the beginning of the

session for the students

IQAC has supervised the preparation of the college prospectus for this academic session.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To encourage the faculties for publication of books, research papers and prepare textbooks for Undergraduate subjects	Partially achieved
To open a central computer centre and augmentation of the existing computer laboratory	Process initiated
To renovate and start the construction of Girls Hostel Warden's quarter	Plan approved by the Governing Body of the college
To create environmental awareness among newly inducted students	IQAC has organised plantation programme on World Environment Day
To update the teachers on ICT for improvement of teaching learning process	Teachers have taken initiatives to take audio-visual classes using projectors and laptops
To conduct outreach programme for students' benefits	Newcastle University, UK organised a counselling programme for the students. A PG students of our college Kulsum received first ever Joymoti Konwari Scholarship from this university.
To conduct remedial classes for weak students	Remedial classes were done and it benefiitted many students
To encourage career advancement programmes for teachers	Orientation and Refresher Programmes

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	11-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has partial Management Information System. Office Automation, Admission, Student data, Library, College Accounts, Group SMS systems etc. are managed through MIS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. [
words

Well planned curriculum delivery and documentation is considered o
important requirements of higher academic institution and therefore
has been given to build an effective mechanism for curriculum deli
documentation in Bikali College. As an affiliated institution of
University, it delivers curriculum framed by the "Committee for Co
Syllabus" (CCS) of Gauhati University for all three streamsthrough
mechanism. A brief description of the mechanism for well plannedcu
delivery and documentation is given below. The Principal as the ch
ofall committees of the the institution, also heads the Academic c
and the Routine committee which have been assigned to implement th
curriculum delivery and documentation. The Academic Committee issue
guidelines and instructions in pursuance to the instructions fr
affiliating university and the Routine Committee prepares class ro
the academic session. The institution follows the mechanism for su
implementation of academic progression. It arranges learning too
resources such as class routine, physical infrastructure, record
teaching materials, necessary guidelines etc. for efficient deli
lessons. Curriculum planning and implementation mechanism of this i
is assigned to both the committees for smooth functioning of class
is a provision for students wherein they can inform the Academic C
about non completion of syllabus and other academic problems. The
are addressed and arrangements for virtual classes are made if nee
mechanism has provision for remedial classes for weak students es

before the end semester examination. The faculty members prepares a
plan and accordingly tries to complete the syllabus within the st
time. The class and course records are documented in Departmental
diary allotted to each department by the Academic and Routine Comm
the institution. The Examination Committee is responsible for h
sessional examinations and the departments are given liberty to ho
tests as per their need for the benefit of the students. The Head
Departments along with their departmental faculties hold a meeting
beginning of each semester to discuss the mechanism for smooth comp
the syllabus along with assignments and library work for student
institution tries to build a mechanism for curriculum delivery whe
faculty members are liable for any lacuna in delivering course co

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	
00	00	Nil	00	00	

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Intro
Nill	00	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system impleme
affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of im of CBCS/Ele Sy
BA	Assamese, Bodo, English, Education, Economics, Geography, History, Pol. Sc,Mathematics	01/0
BSc	Botany, Physics, Chemistry, Mathematics, Zoology, Computer Science, Statistics, Geography, Mathematics	01/0
BCom	Commerce	01/0
BA	Computer Science, Statistics	01/0

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Cou
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students E
00	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field P Internships
Nill	nil	Nill

No file uploaded.

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	
Teachers	
Employers	
Alumni	
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the (maximum 500 words)

Feedback Obtained
No feedback obtained during the year

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number Applicati receive
BA	Assamese, Bodo, Economics, Education, English, Mathematics, History, Geography, Political Science	520	456
BCom	Accountancy, Finance, Management	80	93
BSc	Botany,Chemistry, Physics, Statistics, Zoology	120	52
MA	Assamese	30	35
MA	Geography	10	14

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	t
2019	1108	53	40	2	

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Syster learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-ted
44	24	51	4	2	

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 word

No mentoring system was available during the year

Number of students enrolled in the institution	Number of fulltime teachers	Mentor :
Nill	Nill	N

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. o
49	47	2	2	

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, received from Gove recognized b
Nill	00	Nill	00

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaratic during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration o semester-end/ year- end
BA	BA	first	18/12/2019	18/09/202
BA	BA	2nd	03/12/2020	03/02/202
BA	BA	3rd	03/12/2021	18/05/202
BA	BA	4th	Nill	11/11/202
BA	BA	5th	18/12/2020	29/05/202
BA	BA	6th	Nill	25/11/202

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

A continuous evaluation system is well coordinated to monitor the progress of the students. Frequent class tests, surprised tests, q class presentation, seminar presentation, class assignments, g discussions, etc. are conducted and the students are continuously e and their performance and progress monitored. Class tests on units are held regularly with a view to prepare the students to do better examinations and to make their concepts clesr. The seminar presenta projects encourage the students to enhance their critical thinki creativity. Students are involved in framing questions on topics cov can be considered as innovative learning method. The tests and ac activities help in developing the problem solving skills of the st Corrected answer scripts are shown to the students for scrutiny clarification. Group assessment is conducted by teachers when stud assigned group presentations and assignments. Tutorials and remedia are conducted for students with special needs.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related r words)

Being affiliated to the Gauhati Universirsity, the College follows t academic rules and regulations provided by the university. However, college also prepares an academic calendar for holding internal asse On the other hand, for the end semester examination, we follow sched prepared by the university. The academic calendar contains the detai admission process, class commencement, staff meeting, seminars, work including the holiday list provided by the university. Besides this, important events of the year i.e. College Foundation Day, Independen Republic Day, International Women's Day, International Yoga Day, International Non-violence Day, NCC Day, World Environment Day, Tith Sankardeva and Madhavdeva etc. are also mentioned in the academic ca The college also celebrates plantation programme on the occasion of Environment Day on 5th June.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offe institution are stated and displayed in website of the institution (to provide the weblink)

[00](00)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
ASS	BA	Assamese	27	27
BODO	BA	Bodo	4	4
ECO	BA	Economics	2	2
EDN	BA	Education	31	31
ENG	BA	English	9	9
GEO	BA	Geography	18	18
His	BA	History	4	4
PSC	BA	Pol. Science	13	13

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may de questionnaire) (results and details be provided as weblink)

Student Satisfaction Survey (SSS) was not done for the current

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organi

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount receive yea
Nill	00	00	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Acader practices during the year

Title of workshop/seminar	Name of the Dept.
00	00

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
00	00	00	Nill

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Co
00	00	00	00	00	N

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Fact
International	History	1	00

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/Internat Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
English	1

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number excluding
00	00	00	Nill	0	00	N

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of scienc

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional af mentioned in the
00	00	00	Nill	Nill	Nill	00

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	Sta
Presented papers	2	4	Ni
Attended/Seminars/Workshops	Nill	6	Ni

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., du

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of s participated in s
00	00	Nill	Nil

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other rec during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of student
00	00	00	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Gover
Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. durin

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number o participat acti
00	00	00	Nill	Ni

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange duri

Nature of activity	Participant	Source of financial support	
00	00	00	

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sh
research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duratio To
00	00	00	Nill	Nill

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, in
corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of stud participated
Newcastle University,	21/10/2019	To motivate aspirant students to study higher education in UK	16

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure d
90	85

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year
Soul Software(Inflibnet)	Fully	2.0.0.12	

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		T
Text Books	11631	652870	1026	305700	12657
Reference Books	9751	530267	717	214329	10468
Journals	25	118131	Nill	Nill	25
Others(specify)	35	Nill	Nill	Nill	35

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & in (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of laun content
00	00	00	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail Bandv (MBPS/
Existing	51	20	6	0	3	6	13	3
Added	0	0	0	0	0	0	0	0
Total	51	20	6	0	3	6	13	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre a facility
00	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilitie salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure i maintenance facilit

| 2000000 | 1900000 | 22000000 | 21925 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support faci
laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (informati
available in institutional Website, provide link)

There are certain procedures and policies for maintaining and uti
academic and support facilities of Bikali College. The procedures an
for these facilities are briefly elaborated below. Laboratories
institution has intention to maintain and manage laboratories availa
college for the maximum benefit of the students. Maintenance of
laboratories of the geography, education, physics, chemistry, bot
zoology are assigned to the departmental Heads. He/she is assisted
faculty members of the departments along with a bearer for the ph
maintenance of the laboratories. New equipments for the laborator
purchased every year on the basis of the requirements after due con
with the Governing body. Library: The college library is regarded
important academic asset of the college and therefore utmost impor
given in the proper maintenance of the library. The library is manag
Library Committee which is formed as per the direction of UGC and
Education Department, Government of Assam. The Committee responsibl
yearly budget as well as purchasing of new books and other equip
subscription of e-journal and e-books etc. The library is headed
Librarian. She is assisted by one 4th Grade employee and two li
assistants. Sports Complex: Keeping in mind the potentiality of ga
sports, the college authority adopted holistic approach to avail in
outdoor games facilities in the college premises. The college has b
stadium (for football, cricket and outdoor games), an indoor stadium
ball court and volleyball ground. For maintenance of the sports fac
the college authority appoints advisors cum teacher-in-charge and
also one elected students representative for the sport section. Co
Computer facility is a must for any institution now days. The coll
provided 10 NOs computer for office and library management, in addit
for each department. Besides, it has been running a computer lab equ
50 NOs of computer sets. Two assistants having hardware and software
have been appointed (on contract basis) by the college authority fo
management of computers. Classrooms: Bikali college has provided
furnished required classrooms along with two smart classrooms. In ad
five big class halls, each department has been allotted one or two
rooms for UG Honors and PG classes. Literary Bodies: For academic a
literary development of students of the college, it initiated two
bodies- Rabha Literary Society and Bodo Literary society. For the
functioning and guidance, the college authority has assigned two pro
each of the literary bodies. NSS: The college authority has avail
facility of National service scheme (NSS) for the personality devel
the student volunteers of the college. The college authority managed
with an advisory body and a programme officer.

[00](#)

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Nur

		stud
Financial Support from institution	**00**	
Financial Support from Other Sources		
a) National	**Some students have received scholarships on various schemes. But since the direct transfer to students bank account is done to the students no record is found in the college.**	**N**
b)International	**00**	**N**

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill developm coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring e

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	
00	**Nill**	**Nill**	

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offe institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam
Nill	**00**	**Nill**	**Nill**	**Nill**

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Preven harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grieva
3	**3**	**4**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	
00	**Nill**	**Nill**	**00**	**Nill**	

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	p a
2020	2	BA	Commerce	GU	
2020	2	BA	English	Bodoland University	
2020	1	BA	English	USTM, Meghalaya	
2020	1	BA	English	IGNOU	
2020	1	BA	English	NEIF	
2020	1	BA	History	GU	
2020	9	BA	Assamese	GU	
2020	2	BA	Education	GU	
2020	6	B.Com	Commerce	GU	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the

Activity	Level	Number of Participants
00	00	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number
Nill	00	Nill	Nill	Nill	00

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council of Bikali College is known as Bikali College Student
 It is an elected representative body of all the students of Bikali
  The Union body is constituted by the regular students of the colle
 elected through secret ballot for a term of one year strictly adheri
 guidelines of the Lingdo commission. The elected bodies under the su

of teacher-in-charge organize and promote various cultural and s
activities of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

45

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last (maximum 500 words)

Decentralization of academic responsibility: The college fratern
involved in various academic responsibilities. The college authori
specific committees where the entire faculty members are giv
responsibilities for smooth functioning and overall academic devel
the college. Bikali College administrative authority with consulta
members of IQAC formulate sub committees who are assigned to pl
activities throughout the academic year. Accordingly the plans are
out as decided by the committees. The IQAC is authorised to impler
monitor the activities so as to raise the overall quality of the in
Each sub-committee has a coordinator and a few faculty members as
Each committee take the responsibility in all matters related t
committee. As already stated the Principal forms these sub committee
the advice of IQAC. Sub committees such as Routine Committee, Ad
Committee, Academic Committee, Examination Committee, Library Com
Hostel Advisory Committee, Prospectus Committee, etc. are given
independence in matters of functioning and formulating polici
Decentralization in Infrastructural Development and Purchase: The C
a Construction Committee and Coordinator, RUSA which is given
responsibility of planning, development and execution of infrastr
projects related to new construction and renovation of existing fa
The College also has a Purchase Committee which is entrusted with t
responsibility of purchase of books, general equipment, laboratory
etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with each):

Strategy Type	Details

Industry Interaction / Collaboration	The college has a close relation with two local ind The IQAC with the department of Commerce takes stu these industries for projects and also make them awa opportunities available with the local industry for their employment.
Human Resource Management	The college has a well-defined, fair, non-discrimin policy for its employees. Staff development is give priority. The college organises orientation programm external resource persons every year for the offic Open discussions are organised during staff meeting in enhancing the quality of teaching-learning proce creating the spirit for team work.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has provided ICT facilities and othe resources for academic development and administr purposes. The staff and students have access to the for required academic information and other relevan ICT is employed in a number of activities. Wi-Fi is in certain areas so that the students can have acce The Librarian is assisted by the Library Advisory C for development of the library by recommending k journals, magazines etc. The library provides interr to both the students and the staff members. It also reprographic services to students and faculties w required.
Research and Development	The Research Committee administers the promotion and of research activities in the College. The Faculty m the college are encouraged to attend internation national workshops, conferences and present researc
Examination and Evaluation	All examination-related works are taken care of Examination Committee. The examination and evaluati is prescribed by Gauhati University which is follow college. The affiliating university conducts the s examinations. The sessional examinations, internal a assignments, field and project work (where applica students are conducted by the college through the Ex Committee. Class tests, group discussions, classroom interactive sessions, practical etc are conducted a departmental plan in consultation with the Committee are informed about the university examination sch pattern and scheme of examinations,etc. through n faculites and office members. Student performance is by the faculties through class tests and students about areas in which they need to make improvem
Teaching and Learning	The IQAC interacts with the HoDs from time to time t teaching learning process. This is done to improve methodologies, classroom environment, and results internal and university examinations. Departments ar to organise seminars and workshops for development students. Special lectures were organised by va departments of the college. Field trips and educatic were organised. Laboratory and Library infrastruct augmented through RUSA schemes.

Curriculum Development	The college is affiliated to GauhatiUniversity and f curriculum prescribed by it for all the courses off college has no role in framing the curriculum. Howe faculty members plays a proactive role in present recommendations for CBCS based syllabus revision by University. The department of Geography of the col facilitated value added certificate programme to go syllabus. Students attend and participate in va departmental seminars that help the students in academic experience.
Admission of Students	The Admission committee of the college consisting o from every department help with the admission pr Admission is based on merit. The merit list of stu displayed in the notice board of the college. Dur admission process is the member of this committee i with the students and help the students in select subjects if and when required. Parents of some stud interact with the concerned departmental faculty during the admission which helps to develop a cor relation between the college and the guardia

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The website has been developed in in such a way that in implementing e-governance in all aspects. Official groups are formed at different levels to facilitate a yet effective mode of planning of activities. Utmost been put into to achieve the goal of going paperless areas of governance.
Administration	Paperless approach is encouraged by the college auth much as possible. SMS is sent to the students or info put up on the website for communicating urgent info Notices and circulars are uploaded in the website f circulation. WhatsApp groups are formed with student department to facilitate interaction between the stu the teachers regarding classes, doubts, information internal examination, assignments etc.
Finance and Accounts	All salary payments are made through online transfe college is planning to make the process of giving th of admission fee online.
Student Admission and Support	An online admission portal is there in the College where necessary information related to the admission can be immediately accessed. Interested students thro state and beyond can browse the website and gather r information. Relevant documents including circulars communications are accessible online. Information r student support services such as library, computer ce Cells and Clubs, Grievance Redressal Mechanism et available online. All these are done to keeping in paperless approach.
Examination	The dates and other aspects related to Examinations through the college website. Instructions and evalu

internal class projects and assignments are done thr
digital platform whenever possible.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards
fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body fo which membership fee is provide
Nill	00	00	00

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by
for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participant (Teaching staff)
2019	Computer Knowledge	Training on MS Office	18/09/2019	18/09/2020	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Progra
Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To dat
Five Day Workshop on Capacity Buiding of Youth on Leadership on personality development through life skill	1	18/11/2019	22/11/2
Orientation in Bodo	1	31/07/2019	20/08/2
Orientation in Assamese	1	09/12/2019	29/12/2

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Ful
2	Nill	Nill	N

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
There are several welfare schemes for teaching non-	There are several welfare schemes for teaching non-	The College takes special students belonging to lowe group and reserved categor

| teaching staff of the college- a. Medical allowance b. Maternity paternity leave as per rules c. Child care leave d. Medical leave e. Psychological counseling f. Encouragement for carrying out Ph.D. programme g. Identity cards h. Sports facilities i. Group Insurance scheme for teaching and non-teaching staff j. G.P.F. facility k. Gratuity l. Employee association m. Various leaves available to both teaching and non-teaching | teaching staff of the college- a. Medical allowance b. Maternity paternity leave as per rules c. Child care leave d. Medical leave e. Psychological counseling f. Encouragement for carrying out Ph.D. programme g. Identity cards h. Sports facilities i. Group Insurance scheme for teaching and non-teaching staff j. G.P.F. facility k. Gratuity l. Employee association m. Various leaves available to both teaching and non-teaching | SC, ST, OBC, MOBC, Minorit Tribes etc. College faci scholarships from Governme Bank facility is offered needy students, Financial extended to meritorious b students through Student A assistance is also provided students through contributi teaching and non-teaching the College. Some departme: financial support to needy Counseling is conducted or basis to strengthen their health, improve academic qu make them socially respons help in holistic develo Financial support to any st get injured during sport or curricular activities in th premises or outside wl representing college team care of by the college au |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words ea

The internal and external financial audits are regarded important f financial management and resource mobilization. The institution fc three layered audit system which is done regularly. In the first auditors are appointed by the Governing Body to check and cross ve the financial transactions. It is followed by the second layer a (internal audit) who is a specified chartered accountant. The third layer of auditing is assigned to the Director of Audit and Acco Government of Assam (external audit). The auditing system covers financial transaction including student fees, government and other grants, donations etc. During the auditing period cash books, fee grant letters, utilization statements , vouchers etc are verified. audit reports are placed before the Governing Body and it takes n decisions in case of any discrepancies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanth the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	
Bikali Mouja Unnayan Samity	926400	Ac s

View File

6.4.3 – Total corpus fund generated

350000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	A
Academic	No	Nill	No	
Administrative	No	Nill	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

For all round development of the institution the role of parents and is equally important to the other stakeholders. Keeping in view the institution initiated to form Parent Teachers Association since its Activities and Support from The Bikali College Parent-Teacher Assoc Interactions between teachers and parents is organised to establish relationship wherein both the parties can freely discuss about issue to problems of the learners. b) Direct accessibility is enhanced thr association so as to let them know the facilities available in the i beside those of regular courses. c) By virtue of this association extend their helping hands in co curricular and academic activities during educational tours.

6.5.3 – Development programmes for support staff (at least three)

Training on MS Office

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. More teachers have enrolled into Ph. D. programme and particip seminars and workshops. 2. Purified drinking water and washroom fac been promoted. 3. Remedial classes are in practice 4. Purchase comm been formed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b)Participation in NIRF
c)ISO certification
d)NBA or any other quality audit

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2019	Popular Talk on Prasanna Kumar Ghosh	07/07/2019	07/07/2020	07/07/2020
2019	Workshop on Computer Application and Stenography	14/10/2019	14/10/2019	14/10/2019
2019	Interaction Programme on MAKING CHOICES FOR HIGHER EDUCATION: WHY STUDY IN UK	21/10/2019	21/10/2019	21/10/2019

2019	Workshop on Designing and Developing and Delivering MOOCS through SWAYAM	06/11/2019	06/11/2019	06/11/201!

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institu... year)

Title of the programme	Period from	Period To	Number of
			Female
Awareness Programme on AIDS	13/03/2020	13/03/2020	99

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy s...
1. Rain water harvesting, 2. Promotion of plantation among students and localcommunities, 3. Cleanliness drive, 4. Students are advised off lights and fansafter classes

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Nu... bene...
Physical facilities	Yes	
Provision for lift	No	!
Ramp/Rails	Yes	
Braille Software/facilities	No	!
Rest Rooms	Nill	
Scribes for examination	No	!
Special skill development for differently abled students	No	!

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
2019	1	1	27/11/2019	1	Workshop cum training on horticulture for self employement	1
2020	1	1	07/02/2020	1	Awareness Programme against	1

					witch hunting	

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholde

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	01/03/2019	There has been marked improvement in the e of the students which has led to a cor relationship among the students, staffs, te classmates
Code of conduct for teachers	01/03/2019	There has been improvement in the attitud teachers towards colleagues, authority, staffs and students.
Code of conduct for non-teaching staff	01/03/2019	Behaviour towards higher authority and all the institute has improved and they have be dutiful and responsible.
Code of conduct for the principal	01/03/2019	More responsible in performing administr academic and financial duties of the inst
Code of conduct for the governing body	01/03/2019	Maintaining openess and transparency and d strategies towards achieving the vision college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of particip
No Data Entered/Not Applicable !!!

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Regular plantation for greenery of the campus, 2. Single use pla campus, 3. Useof bamboo dustbins, 4. Rain water harvesting, 5. drainage to curb water logging,5.Students and teachers are invol gardening, 6. Initiative to make the campus hornfree and 7. Tobac campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices No. I 1. Title: Teacher-Student Interactive Ses 2.Objectives a. To know about the problems of students in pursui programme of choice and to find out the solution through friendly i in the class room. b. To explore and generate new ideas among the c. Personality development. 3. Need Addressed and the Context The s our college are mostly from rural background. By nature, they ar reluctant to share their problems with others and hesitate to inter classrooms. The language barrier further hampers the process of l

particularly those students which are from academically disadvan
group. The problems they encounter in pursuing their courses, like
to grasp the topics discussed in the classroom, failed to comple
courses in specified time period, etc. result poor performance in t
of the result. In order to address this issue, the IQAC has initi
Teacher-Student Interaction programme in which the students are enc
freely interact with the teacher in any matters related to aca
activities. 4. ThePractices The basic characteristics of these prac
a. The learners get a free environment where they can actively inv
the interaction process b. The class room environment becomes demo
the students can freely express their views. c. The activities are
centric. d. The teacher facilitates the process of interaction is
students are encourage to raise new issues and ideas. This new pra
limited to the students of general subjects in which the number of
are very high. The reason for excluding the major students is tha
numbers are less and teacher-student interaction is very cordial.
Saturday, as per programme prepared by IQAC, two to three faculty
irrespective of the subjects concerned, take the interactive clas
discussed about the progression of course, problems in understa
particular or unit of the syllabus for 90 minutes or any other issu
to college. The role of the teacher is to facilitate and encoura
students to actively involve in the process of discussion. The pr
issues raised by the students are note down by the teachers and th
placed before IQAC. The matters are amicably discussed with the de
concern and appropriate measures are taken to solve the problem
Evidences of success: i. The interactive session helps to find out
areas of the courses which needs to be emphasised during tutorial/
or in the revision of the syllabus. ii. The classroom environment
more friendly and open. iii. The students become more concern abo
course content, their progression in the class room, etc. iv. It h
the process of personality development of the students. 6. Pro
encountered: i. The students were initially hesitated to actively i
the process. ii. The students are not well informed about their co
progression of syllabus to discuss. BEST PRACTICES NO.2 1. Title De
of culture and language of ethnic community through student activi
Objectives To actively involve students in preservation and develo
ethnic culture and languages. 3. Need Addressed and the Context On
underlying messages of the mission statement of the college is to
the growth and development of the culture and language of the
communities. The surrounding areas of the college are predominantly
by the Rabha and the Bodo tribal community. These are the peoples
taken initiatives in establishing this institution with an aspirat
higher educations will enlight the area. The dream of this innocent
not only to provide a degree in higher education to their children
to inculcate the values and wisdoms to their children to generate
responsibilities for their society. Modernisation along with fast
life styles has become a threat to this tribal people and is in th
losing their own culture and language. In this context, it is the
responsibility of the college to work for the growth and developi
language and culture of this weaker section of the society. 4. The
The college has established two literary bodies, namely, Rabha Lit
Boro Literary societies, to work for the growth and development o
culture and languages. The representatives of the students belongin
two tribes are the functionary of their respective literary bodi
college has provided two separate buildings in the campus for pro

smooth functioning. The Rabha and the Boro students are compulsory
their own literary body. At the beginning of the session, they form
and policies for the whole year. The major activities of the two
bodies are: annual lecture by inviting well known personality fro
community, to organise literary and cultural competition among them
publish wall magazine in their own languages, to organise workshop
culture and language, etc. These practices among the students
contributed not only in popularisation of their culture and gro
language but also inculcate a sense of responsibility among the st
work for the society. 5. Success: i. Unity in diversity: These two
bodies have brought all the students of their tribe under a single
were encouraged to work for the growth and development of their cu
language. ii. Promotion of tribal culture and language: It has he
promote the tribal culture and language which is in verge of extinc
Platform for nurturing talents: A number of students groomed by the
have brought laurels to the college in several college and univ
competition, particularly in tribal songs and dances. 6. Prob
encountered: At the initial stages of establishment, it was presu
such community based bodies in the college will act as divisive f
bring division within the college fraternity. However, it was soon
that these bodies are working very smoothly and their activities a
to only cultural and literary activities.

Upload details of two best practices successfully implemented by the institution as per NA
your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its visi
and thrust in not more than 500 words

Established by relentless effort of the people of 52 villages, the
working with zeal for realization of its vision. Despite having
impediments and problems, the college is trying to educate pupils
very deprived sections of the society for more than four decades
located in a rural tribal belt there are certain drawbacks. The
therefore not only imparts curriculum based education but also t
enlighten the students and the communities on different values and
reasoning. During the process of admission priority is given to the
who belongs to the 52 villages of BikaliMouza. The Arts Stream of t
College is only the stream which is provincialized (Government), wh
Science and Commerce Streams along with P.G. programmein Assame
Geography is running from the financial help extended by BikaliMc
TanidaliaRaiz (Organisation of three villages DhupdharaPartI, Dhupc
II and Hasrabori). This is a unique gesture on the part of the soc
also reflects the involvement of the local people with the colle
promoting education so that the students are not deprived of higher
The involvement of the people can be gauged from the fact that th
ensure cent percent admission of students who pass out HSLC(Class
from centres under BikaliMouza.Students from other institutions a
admitted on the basis of meritdepending on the availability of th
Thus, the college has been catering to the demands of this huge n
local students by providing them the opportunity to pursue higher
over the years. Moreover, Bikali College is the only institution c
Goalpara district which has Post Graduate Programme in Assames
Geography. This has opened up opportunities not only the local stu

also students from across the state. One of the aims of the instit
also to provide an opportunity for higher education to the rural
students. This has been successful and it is evident from the fact
number of girl students is higher than the boys. Apart from this 8
total students belong to ST/SC category and the institution has
towards the holistic development of its wards.

Provide the weblink of the institution

https://bikalicollege.org

8. Future Plans of Actions for Next Academic Year

Keeping in view the need of development of the college, the IQAC sor
following future plan to be initiated on priority basis. Curriculum
1. The College will start new add on courses for enhancing quality h
education, 2. The college will initiate to assign faculties specific
mentors and mentees for proper guidance of the learners, 3. The coll
initiate green auditing for sustaining the eco-friendly environment
campus, 4. It also plans to introduce special coaching of NET/SLET f
students of the college, 5. As a part of curriculum, the institution
start a coaching centre for competitive examination such as SSC, Ban
other services, 6. Seminars, Workshops, Lectures etc. will be organi
regularly in the next session, 7. The ICT facility of the college wi
developed for the improvement of teaching learning practices and 8.
college will promote research activities among the faculties. Infras
1. The College will construct a new canteen, guest house etc. with t
fund from RUSA and UGC, 2. The library will be expanded and accessor
with books will be purchased. The digital library will also be upgra
The college will arrange a well equipped and sophisticated computer
The existing girls' hostel will be renovated and will be well equipp
running water facilities, a warden quarter, visitors room, kitchen,
camera for security. 5. The main gate of the hostel will also be con
and 6. Management Information System will be improved for the smooth
of the administrative works. Campus Improvement: 1. The College will
to construct college boundary wall and boys hostel boundary, 2. Beau
of the campus will be done, 3. The girls' common room will be develo
24x7 CC camera in the college campus as well as classrooms and libra
installed, 4. Each classroom will be provided proper green board. Al
Association: The Alumni Association of the college will be registere