



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

BIKALI COLLEGE

- Name of the Head of the institution **Dr. Monoj Gogoi**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **6003797194**
- Mobile No: **7002777137**
- Registered e-mail **bikalicollege@gmail.com**
- Alternate e-mail **bikalioffice@gmail.com**
- Address **Bikali College**
- City/Town **Dhupdhara**
- State/UT **Assam**
- Pin Code **783123**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated UG College**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **Rakhee Naiding**
- Phone No.
- Alternate phone No.
- Mobile **9642286274**
- IQAC e-mail address **bikaliiqac2020@gmail.com**
- Alternate e-mail address **bikalicollege@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://bikalicollege.org/wp-content/uploads/2022/10/AQAR-Bikali-College-2020-21.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://bikalicollege.org/wp-content/uploads/2023/12/Academic-Calendar-2022-23.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.36	2016	01/09/2016	31/08/2021

6. Date of Establishment of IQAC

05/02/2009

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Unnat Bharat Abhiyan	MoE, GoI	2022	50000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 9

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

One-Day National Workshop on Research Methodology in Humanities and Social Sciences organised by IQAC in collaboration with ACTA(Goalpara Zone) on 30 September 2022

Launch of SWAYAM-NPTEL courses by IQAC and SWAYAM Local Chapter SPOC on January 20, 2023. Regular orientation and enrolment of students under the initiative of IQAC and SPOC.

Orientation Programme on Academic Audit conducted by IQAC with Resource Person Prof. Ashok Borah, Professor, Geography, Gauhati University on 5 April, 2023.

Free Computer Course for local students awaiting Matriculation,2023 results under Digital Literacy Mission organised by IQAC and Unnat Bharat Abhiyan, Government of India

One-Day Workshop on Intellectual Property Rights (IPR) by IQAC in collaboration with ICT Academy on 19 May, 2023

Awareness Programme among prospective students and guardians on NEP and FYUGP on 13 June 2023

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To conduct workshops and training oriented towards faculty and staff training</p>	<p>The IQAC conducted several training programmes and workshops for the faculty members as well as PG students such as those on Research Methodology in Humanities and Social Sciences, on IPR, and also collaborated with the ICT Maintenance and Development Cell to conduct orientation on preparing ICT Based Course Plan, ICT Tools and Use.</p>
<p>To initiate SWAYAM-NPTEL courses and other value added and skill based courses for the students</p>	<p>The IQAC alongside the SWAYAM Special Point of Contact (SPOC) initiated the SWAYAM-NPTEL courses for students. We have successfully enrolled and completed the course for two consecutive sessions and are on our way to enrol for the third session in January 2024. Bikali College is the only college in Assam to garner the Active Local Chapter status as of date.</p>
<p>To provide training and recruitment facility for outgoing students</p>	<p>The IQAC aided the Career Counselling and Guidance Cell in initiating the Tata Consultancy Services (TCS)-Youth Employment Programme (YEP) under which two batches of students have completed training. One student Miss Nasrin Sultana is successfully employed by TCS, Kolkata Branch from December 2022</p>
<p>To conduct more extension activities for the benefit of the local community</p>	<p>Different departments, cells and clubs conducted several extension activities around the year in the neighbourhood such as Mental Health Counselling by Extension Cell, Adult Literacy Programme by Education</p>

	Department, and many others
To conduct regional and national level seminars	Bikali College conducted a National Seminar on Indigenous Faith and Culture in India in the Context of Contemporary World in collaboration with Folklore Society, Assam on 13th August 2022
To initiate a free computer course for local students and adults	The IQAC under the aegis of Unnat Bharat Abhiyan initiated a Free Computer Course for school students as part of its Digital Literacy Programme. More than 100 students participated in the course and received completion certificates.
To create awareness among students, faculty and guardians on NEP 2020	Host of programmes were conducted to bring awareness on NEP, 2020 and counselling was conducted for students and guardians on FYUGP

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	04/04/2023

14. Whether institutional data submitted to AISHE

Part A

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	Extension Cell, Adult Literacy Programme by Education Department, and many others
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- Name of the statutory body

Name	Date of meeting(s)
Governing Body	04/04/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	31/03/2022

15. Multidisciplinary / interdisciplinary

Bikali College has initiated several certificate courses which are multidisciplinary as well as interdisciplinary in nature.

These courses are open to students of all streams and no prerequisites have been imposed on the students to pursue any course of their choice. The CBCS curriculum also provides papers under Skill Enhancement Courses which are open to students across disciplines and students are encouraged to select SEC from a discipline different from the ones they are already learning.

Additionally, Bikali College has also enrolled in the SWAYAM-NPTEL Local Chapter and has been granted Active Local Chapter status. Under this, students across streams and disciplines undertake courses of their choice under respective mentors.

The college also imparts interdisciplinary learning through its myriad co-curricular activities which are chosen keeping the curriculum in mind, such as Constitution Day Quizzes, Book Review competitions, sports and games, History Quizzes, Debates on themes of relevant current debates, students seminar competitions on environmental pollution and preservation etc.

16.Academic bank of credits (ABC):

The ABC is to be implemented only from the Academic Session 2023 of the NEP FYUGP. Newly admitted students will be given proper orientation on the purpose of the ABC and how to open the ABC through the Digilocker ID. The students will also be instructed on how to link their Samarth accounts to the Academic Bank of Credit.

17.Skill development:

Bikali College is very serious about the development of all-round skills of the students which will enhance their personality as well as chances of employability.

The college runs the following Certificate Courses: Sanskrit Language Certificate Course, GIS, computer course, Spoken English and Personality Development, History of Assamese Literature, Textual Criticism, Music, Mental Health Management and Adjustment Mechanism, Aquarium Making and Aquariculture, Cyber Security, Oral History, and many others whose main objective is to develop related skills of the students besides regular classroom learning.

The CBCS syllabus Skill Enhancement Courses are offered by all departments which develop skill-based and experiential learning among the students thereby increasing employment potential among them.

The Entrepreneurship and Skill Development Cell also conducts training and awareness programmes for students to imbibe the necessary and relevant skills.

The institution conducts several training programmes such as those on Eri and Muga Culture which could increase students' interest as well as potential in the textile industry. The college's computer courses have been over the years creating skilled personnel in computer-related services and several are self-employed today. The institution is planning to expand its Free Computer Course to local adults as well besides school students which would further increase employment opportunities as well as digital learning and skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers certificate course in Sanskrit Language, UG/PG programme in Assamese, UG programme in Bodo thereby integrating Indian languages and knowledge in the curriculum. Furthermore, the college is preparing to introduce Rabha Language Certificate Course and encourage Mother Language education which is also a goal of the NEP, 2020. Besides the college conducts several programmes integrating Indian Knowledge systems within the course as well as cocurricular activities such as International Mother Language Day, Bodo Literary Day, Rabha Literary Day, Bodo Medium Day, Heritage Day. The college focusses on promoting unity and social harmony by celebrating regional festival such as Bihu. The institution also observes Lachit Divas, Bhupen Hazarika Death Anniversary, Silpi Divas, Bishnu Prasad Rabha Divas, Upendra Nath Brahma Birth Anniversary to uphold regional unity and harmony. Such observance through the organisation of various lectures, training in use of folk musical instruments and other activities aims to unite all the members of the college irrespective of any differences in terms of language, culture, social-economic background and other diversities.

The college initiated a dance club named 'Manchalengka' on 20th February, 2023 and a music course on 28th March, 2023 to lay emphasis on diverse culture integrating varied dance forms from regional, national and global perspectives. Furthermore, Department of Bodo organised a flute recital workshop and the student participants of the workshop presented a vibrant and colourful music performance on silver jubilee celebration of Bodo Literary Society on 16th November, 2022. The Bodo Literary Society and Rabha Literary Society of college is also functional

and actively collaborate the events organised in the college.

The college provides the platform to the students to showcase different cultural activities during college week such as cultural rally, wall magazine, traditional food, dance and regional music such as, Borgeet, Bisnu Sangeet, Bhupendra Sangeet, Folksong and encourages all the students and staffs to actively participate in all activities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Bikali College which offers degrees only in general courses has its shortcomings with respect to outcome-based education. However, the college has made serious attempts to provide skill-based education and even recruitment opportunities through collaboration with different institutions.

For instance, the college has initiated its Music Certificate Course, Aquarium Making and Aquariculture, Vermicompost preparation and organic farming course etc which we hope will bring the skills required for students to take up self-employment initiatives.

The college also has a tie-up with Tata Consultancy Services whereby training is provided to students for TCS' recruitment examinations and interview procedures. The initiative has been successful with students successfully being placed in TCS in Kolkata in the academic year 2022-23.

The college also collaborates with different institutions such as ICTA, Microsoft etc to provide training and placement opportunities for interested students. For instance, the college conducted a Cybersecurity Certificate Course, the successful completion of which provides placement opportunities for students.

The Career Counselling and Guidance Cell also regularly conducts coaching classes for NET/SLET examinations and awareness programmes and talks on competitive exams and other job opportunities.

20.Distance education/online education:

Bikali College greatly encourages online education and distance education through the following means:

1. The college encourages use of ICT based tools in teaching, learning and assessment. The teachers use Google Classroom, Meet, Zoom etc to impart learning and communication with students through online mode as and when required. Mentors regularly interact with their mentees through Google Meet thereby normalising use of online communication as much as possible.

2. Digital Learning Material is prepared by teachers of the college which is circulated among the students either directly or via the Digital Library portal. All departments are equipped with PCs and students are also encouraged to access online learning through these departmental PCs.

3. MOOCs, Teacher Training, FDPs have especially during and after the pandemic become an accessible learning and training platform for teaching and non teaching staff. The administration and IQAC encourages online FDPs and training programmes among faculty and staff.

4. Webinars, Online Workshops have also been conducted and are being encouraged for cost efficiency and time management. The institution has over the years conducted several online webinars and workshops for the benefit of teachers, students and scholars.

5. Bikali College is the only provincialised college in Assam as of 2023 to have the SWAYAM Active Local Chapter status. The administration has actively encouraged SWAYAM-NPTEL courses among the students and has also initiated a Fee Waiver policy for students successfully completing the SWAYAM-NPTEL courses.

Extended Profile

1.Programme

1.1 4

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1473

Number of students during the year

File Description	Documents
Data Template	View File

2.2 581

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 370

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 69

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 29

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	4
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1473
Number of students during the year	

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File Description	Documents
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Number of outgoing/ final year students during the year	

File Description	Documents
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3. Academic

3.1	69
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	29
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	49
Total number of Classrooms and Seminar halls	
4.2	4520351
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	150
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Principal as the chairperson of all committees of the institution also heads the Academic Council, and different Academic committees such as the Routine committee, Examination Committee, etc which have been assigned the role of ensuring curriculum delivery and documentation. The Academic Council and Committees issue required guidelines and instructions in pursuance of the instructions from the affiliating university. The Routine Committee prepares class routine for the academic session every semester. The institution follows an ICT-based mechanism for the successful implementation of academic progression. It arranges ICT based learning tools and resources for efficient delivery of lessons. Besides, there is a provision for students wherein they can inform their mentor about issues such as non-completion of the syllabus and other academic problems. There is provision for remedial classes for weak students, especially before the end-semester examination. The faculty members prepare an ICT Based Course Plan and accordingly

try to complete the syllabus within the stipulated time using innovative methods. The class and course records are documented in the ICT Based Log Book allotted to each faculty member in all departments by the institution. The Examination Committee is responsible for holding sessional and final examinations and the departments are given liberty to hold class tests as per their need for the benefit of the students. All Departments are to maintain proper records of all students and their progress which may be asked for by the Principal or IQAC as and when required. In this manner, the institution ensures that the curriculum is delivered as well as documented in a decentralised manner.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the mandate of the Academic Calendar of the affiliating university and adheres to the same in its conduct of sessional examinations and end-term examinations. The Examination Committee ensures smooth conduct of all examinations centrally. Besides this, the institution also carries out its own assessment activities. A continuous evaluation system is carried out in a coordinated manner to monitor the academic progress of the students. Frequent class tests, surprise tests, quizzing, class presentation, seminar presentation, class assignments, group discussion, pop quizzes, etc. are conducted and the students are continuously evaluated and their performance and progress monitored. Class tests on units completed are held regularly with a view to prepare the students to do better for their examinations and to make their concepts clear. The seminar presentations and projects encourage the students to enhance their critical thinking and creativity. Students are involved in framing questions on topics covered which can be considered as an innovative learning method. The tests and academic activities help in developing the problem-solving skills of the students. Corrected answer scripts are shown to the students for scrutiny and clarification. Group assessment is conducted by teachers when students are assigned group presentations and assignments. Tutorials and remedial

classes are conducted for students with special needs.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

516

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

516

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution follows the Gauhati University syllabi, namely the CBCS syllabi which includes vast number of chapters and

lessons on Professional Ethics, Gender, Human Values, Environment and Sustainability. The college tries to teach these papers through experiential and innovative methods. The students make projects and are involved in field-based studies which make the students imbibe the values of the syllabus in a more intrinsic manner. The institution carries out different commemorative events in creative manners which actively involve the students, thus inculcating these values among the students. For instance, the college regularly conducts Education Day, Literacy Day, Women's Day, Constitution Day, Mental Health Day which involves the students as organisers as well as participants thus enhancing classroom learning with experience. Besides, the college has many extension activities which also encourage active participation from the students. For instance, the college undertook Adult Literacy Programme where students were also encouraged to teach illiterate people in their neighbourhood during their spare time.

Besides, the institution takes extra care to sensitise the students on gender. The Bikali College NCC Unit encourages the induction of girl cadets and the Women's Cell organises programmes and activities to bring gender sensitisation and awareness. Focus is also laid on environmental awareness and sustainability goals. The college also boasts of a vibrant Nature Club called Vasundhara Nature Club which carries out regular programmes and activities on green development, recycling, reducing carbon footprint, plantation drives, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

797

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://bikalicollege.org/wp-content/uploads/2023/12/Comprehensive-Student-Satisfaction-Survey-Cum-Feedback-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

980

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

423

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution adopts holistic approach for teaching, learning and evaluation and therefore it lays emphasis on slow learners as well as advanced learners. The slow learners and the advanced learners are identified through a process of assessment based on entry marks and marks in class tests and sessional examinations.

The institution resorts to the following strategic approach for improvement of the learning levels of the slow learners because most of the students come from poor academic environment and they are usually found to be introvert by nature, and not academically conscious. The teachers, therefore, try to create a student friendly environment in the college so that the students do not hesitate to approach the teachers for any problems, be it academic or personal.

So the institution organizes special programmes for slow learners through a series of events such as

1. Goal specific motivation
2. Counseling
3. Special interaction with parents
4. Conducting special class (extra classes)
5. Reading and writing practices

The institution conducts special programmes for advanced learners for further progress. In addition to normal academic activities the advanced learners are encouraged to participate in quiz, debate, group discussions, symposia, seminars and other literary activities through departmental as well as institutional arrangements. Further the advanced learners are encouraged to use library as well as career related technology.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1841	73

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In view of catering the continuity of changing needs of higher education, the institution emphasizes on student centric methods. Apart from classroom teachings the teachers encourage experiential learning for the laboratory based disciplines. Students are given to handle problems of course contents which they have to solve either using the laboratory facilities or through field level experiments. All the departments are instructed to resort to experiential learning for natural science is up to 100 per cent. Teachers dedicate themselves to make the practical classes interesting so that the students are drawn towards practical centric learning.

Further, the institution also encourages experiential learning at par with the conformity to the course requirements of all departments of social sciences and the students have to submit reports as compulsory assignments.

The departments conduct group discussions, quiz competition, creative writing competition, seminars, mock parliament practices, and lecture programmes to enhance learning through participatory method.

The institution has provision to involve students for problem solving practices. Discipline based issues are identified by the concerned departments and students are let to face various

pertinent issues and asked to solve in written form. The faculties pursue them and provide required guidance for problem solving practices.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Each department has a desktop which is used by both teachers and the students for learning the basic use of computers. A number of classes have projectors which enable to make the teaching learning process more interesting than the conventional chalk board method. The institution has provided a few classes with interactive white boards to enhance the teaching method. Students can avail the facility of photocopier in the college campus which saves them a lot of time and money. Some students have pen drives where they store their assignments and lessons.

Moreover, the teachers have been taking online classes and communicating through WhatsApp and zoom during the pandemic period. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

Online competition was conducted during pandemic to keep the students involved in co-curricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bikalicollege.org/wp-content/uploads/2022/03/ICT-Enabled-Tools-for-teaching-learning-upload.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)**2.3.3.1 - Number of mentors****58**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****29**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****15**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

29

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is considered as one of the most important parts of continuous evaluation and assessment process. Therefore, the institution developed a scientific mechanism for internal assessment.

The process follows the below mentioned steps.

1. The schedule of sessional examination is given in the Academic Calendar which is uploaded in the institution website.
2. The teachers discuss the topics and sets questions from chosen chapters.
3. The sessional examination is held for an hour per subject.
4. Evaluation method comprises of internal examinations held progressively during the semester and assignments. This helps in assessing the periodic performance of the student.
5. All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit.

Class Assessment Test:

1. After valuation, marks are displayed by faculty members.
2. Assessment copies are shown to the students and they are

given advice on how to improve their marks.

Sessional Examination:

1. Valuation is done by the respective subject teachers.
2. Answer sheets are shown to all the students and answers are also discussed in the class.

Assignments:

Assignment topics are discussed with students. The students submit two assignments for each paper.

Internal Assessment Marks:

Internal Assessment Marks which comprises attendance, assignments and sessional exam marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has developed a mechanism to deal with internal examination related grievances. Utmost care has been taken to make the mechanism transparent, time bound and efficient. The mechanism is briefly described below.

1. A specific examination committee is constituted for the academic session comprising of the Principal, a coordinator and head of all the departments as members.
2. The committee accepts any grievance pertaining to internal examination in written form of application.
3. Usually grievances arise from the marks secured in the internal examination. The students often complain of under marking.
4. In such situation answer scripts are sorted out and after re-verification by a faculty other than the evaluator is conducted and submitted to the committee.
5. Finally the committee convenes the students and shows the

answer script.

6. After redressing the grievance the rectified marks if any are uploaded in the university portal.
7. Apart from the claim other than under marking such as examination schedule, time frame etc are redressed with the claimants in the meeting of the committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has developed a mechanism to make the teachers and students aware of the stated programmes and course outcome of the programmes. The mechanism is operative through a process comprising of the following components.

1. The Principal, the college management, and IQAC play a leading role in making the teachers and students aware of the stated programmes and course outcomes.
2. Statutory bodies like the prospectus committee, routine committee, IT sub-committee, examination sub-committee and counselling cell work together for successful implementation of the programmes.
3. The prospectus committee prepares the prospectus incorporating the academic calendar for the academic session and updates on the programmes offered by the institution. Apart from the programmes offered it provides information regarding admission, admission fees, academic calendar, routine etc. including students' facilities.
4. The IT sub-committee uploads the prospectus and other related information on the institutional website.
5. As per the instruction of IQAC, the counselling cell arranges counselling programmes immediately after new entry to acquaint the students with the programmes, infrastructural facilities, library facilities, examination procedure, attendance, etc.

6. The Principal and IQAC arrange staff meeting and make the faculty members aware of the stated programmes and course outcomes of the programmes.

The meeting decides on the measures for effective implementation of the programmes and to achieve the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution lays emphasis on evaluation of programme outcome, course outcome and programme specific outcome, and it follows a specific method for measuring their attainments as well as levels. A continuous process is resorted for this purpose with an exclusive academic plans and implementing them right from the beginning of the academic session to the final examination. The institution provides catalytic service for implementation of the course contents provided by the Gauhati University to which it is affiliated.

The IQAC of the institution instructs the concerned stake holders for a joint venture for attaining standard level of programme outcome, course outcome and programme specific outcome-

1. Departmental faculties are instructed to make introduction about the course contents, plans to implement them and duration of learning of the students at the beginning of the session. The academic calendar and class routines are distributed.
2. Class tests, internal examinations are conducted and course based assignments are given to measure the levels of attainment. Apart from this students are instructed to submit report on field trips organized by their respective departments.
3. Students' achievements are measured quantitatively and expressed in percentage after declaration of the final

examination results by the GU.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

289

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://bikalicollege.org/wp-content/uploads/2023/12/Comprehensive-Student-Satisfaction-Survey-Cum-Feedback-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

16

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution is actively involved in the neighbourhood and has taken multiple initiatives to sensitise the local community on different social issues for their holistic development. The institution has adopted a local SC village Adarshapara and has been carrying out different developmental activities in the area. Besides, the college also is beneficiary of the Unnat Bharat Abhiyan initiative under which the institution is carrying out surveys in different revenue villages. The different departments, cells, clubs have thereby initiated different extension activities in these revenue villages as well besides Adarsapara. In the current academic year alone, Bikali College has carried out the following extension activities, some

of which are mentioned below:

1. The IQAC under the aegis of the Unnat Bharat Abhiyan facilitated a Free Computer Course for more than 100 students of the locality who had appeared for their Matric Exam and were awaiting results.
2. The Department of Education carried out Adult Literacy Programme in the Kathakuthi village, an adopted village under the Unnat Bharat Abhiyan scheme.
3. The Department of Geography and the Vasundhara Nature Club conducted Green Diwali Awareness among the students and surrounding villages.
4. The Department of English, Education, Extension Cell carried out programmes and counsellings on mental health and awareness on the same.
5. The Women's Cell carried out Awareness on the Ills of Child Marriage in the Adarsapara Adopted Village where denizens of Adarsapara and Hasabori villages participated.
6. The NSS, NCC carried out different cleanliness and plantation drives throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1168

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

4

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. The college has 11 departmental rooms with well-equipped libraries, 43 furnished classrooms for UG and PG classes including 5 smart classrooms. It has about 7000 square meters built-up area spreading across one two-storied RCC building, 06(G+1)RCC and 2(G)RCC type buildings

including 3 hostels one for boys and two for girls. The campus has 10 Assam-type buildings, 11 laboratories. Parts of the main RCC (G+2) building are used for the Principal's office, computer laboratory, and central library. The college has one outdoor mini stadium and one indoor stadium. There are 03 seminar halls for seminars, 02 conference halls for workshops, etc. It has 120 computer sets, 5 Wi-Fi router connections, 12 projectors. The college also has a quarter for the Principal. The campus is encircled by a concrete boundary wall and all the buildings are connected with concrete footpaths. The college has a deep boring facility with water tanks. 8 water purifiers are installed in specific places of the college. There are sufficient toilet facilities (29 blocks) for teachers, office staff and students. This includes the toilets in the hostels. There is also an e-waste room for damaged and non-functional computers, printers etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides adequate facilities for cultural activities, sports, and games for the benefit of the students. The college has two auditoriums with fixed stage of which one is equipped with light and sound facilities. For the sports events, the college has an outdoor stadium with a gallery where cricket and football matches and competitions are held. The college also houses an indoor stadium with badminton courts and yoga centre. The institution also houses a volleyball and basketball courts. A gymnasium for both males and females is also in operation. The students practice under the supervision of a trained gym instructor. Besides, our institution regularly conducts yoga practices and a yoga center has been accommodated in the indoor stadium itself. The institution also has a Music Certificate Course coordinated by the Bodo department, Manchalengkha Dance Club, Sports Club, Yoga Club which ensures a vibrant environment for students to engage in cultural, sports, yoga and other recreational activities. The Sports Infrastructure Maintenance and Development Committee also ensures that sports facilities for the campus fraternity and students are adequate. Bikali

College also supports a local Wushu and Taekwondo Association to further scope and opportunity for students and local community in these sporting activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

42,44,636

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a central library as a learning resource linked with departmental libraries and it tries to manage it through an Integrated Library Management System (ILMS). For proper implementation of the ILMS, there is a library committee which consists of the Principal as the chairperson, the librarian as the coordinator, Vice Principal, IQAC coordinator and three faculties, one from each stream as members. The library is completely digitalized. It has a large collection of textbooks, reference books, some rare books, national and international journals, and bulletin volumes. It has the capacity to accommodate about 170 students and 20 faculties at a time. As an automated library system, it keeps bibliographic records, copies records, and other related records along with computerized facilities such as Online Public Access Catalogue (OPAC), National Library and Information Services Infrastructure for Scholarly Content (N-LIST), and upgraded software SOUL 3.0, an Integrated Library Management Software. The library has 13777 textbooks, 11248 reference books, 09 regional journals and 14 national journals. Further, the library also has access to the latest ejournals through N-LIST. It also provides access to the internet as well as CD/DVD-based electronic resources. The library also provides the facility of downloading and reprography.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 387 523 450">File Description</th> <th data-bbox="523 387 1396 450">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 450 523 555">Upload any additional information</td> <td data-bbox="523 450 1396 555" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 555 523 734">Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td data-bbox="523 555 1396 734" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File			
File Description	Documents								
Upload any additional information	No File Uploaded								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File								
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
4,23,804									
<table border="1"> <thead> <tr> <th data-bbox="86 1048 523 1111">File Description</th> <th data-bbox="523 1048 1396 1111">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1111 523 1178">Any additional information</td> <td data-bbox="523 1111 1396 1178" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1178 523 1245">Audited statements of accounts</td> <td data-bbox="523 1178 1396 1245" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1245 523 1429">Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td> <td data-bbox="523 1245 1396 1429" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Audited statements of accounts	View File	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Audited statements of accounts	View File								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File								
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)									
4.2.4.1 - Number of teachers and students using library per day over last one year									
15431									
<table border="1"> <thead> <tr> <th data-bbox="86 1697 523 1760">File Description</th> <th data-bbox="523 1697 1396 1760">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1760 523 1827">Any additional information</td> <td data-bbox="523 1760 1396 1827" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1827 523 1933">Details of library usage by teachers and students</td> <td data-bbox="523 1827 1396 1933" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Details of library usage by teachers and students	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Details of library usage by teachers and students	View File								
4.3 - IT Infrastructure									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

Bikali College attempts to regularly update its IT facilities as per the demands and requirements of the college fraternity. The institution has the following mechanism to ensure that IT facilities are not just upgraded but also maintained and that there is optimum use of the same.

1. The college has an ICT Development and Maintenance Cell which ensures that ICT needs of the institution are updated as well as met and properly maintained. The cell also conducts training of the teaching and non-teaching staff on emerging ICT tools and ensures that the resources are properly utilised.

2. The college has also initiated two new committees, Classroom Development and Campus Infrastructure Maintenance and Development Committee which besides other functions also look into the ICT requirements of the classrooms and overall campus so that ICT resources are upgraded and there is optimum use of the same by college fraternity.

3. The college has an MoU with Kareng Technologies for all its IT needs.

4. Of late, the college administration has started an e-office initiative in line with the Digital India initiative and use of ICT based official communication reducing paper communication to a minimum.

5. The college currently uses SOUL 3.0 version for the computer software.

6. The college uses BSNL LAN connection and provides Wifi facility in the library and administrative building for use by students, faculty and staff.

7. The college also uses social media platform and has also recently opened an account on X(formerly Twitter) to highlight news and communication of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers	
120	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File
4.3.3 - Bandwidth of internet connection in the Institution	
A. ? 50MBPS	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
4520351	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The institution has a well-functioning and decentralised mechanism to look into the maintenance and utilization of all facilities provided by the institution. If one looks at the	

Organogram of the institution, the link of which is provided below, it is evident that Bikali College has an established system for the same. All facilities and their use are also strictly supervised by the Head of the Institution.

1. For the maintenance and utilisation of the physical resources such as classrooms, auditoriums, seminar halls, playgrounds, gyms etc the Principal alongwith supporting committees such as the Purchase Committee, Construction Committee, Classroom Development Committee, Games and Sports Infrastructure Development Committee monitor and maintain the physical infrastructure following standard rules and regulations. The institution has ramps and fire extinguishers and escape plans in case of calamity.

2. The classrooms and labs are well equipped with learning tools and aid. The teachers use ICT based course plans, whereby learning and assessment methods are also done conducted using ICT tools besides traditional tools. The students are required to make PPT presentations and create educational reels.

3.. The college has an ICT Development and Maintenance Cell which ensures that ICT needs of the institution are updated as well as met and properly maintained. The cell also conducts training of the teaching and non-teaching staff on emerging ICT tools.

4. The library of the college is equipped with books, journals, magazines, learning material catering particularly to competitive exams, Nlist, Wifi. The library committee ensures full utilisation of resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bikalicollege.org/wp-content/uploads/2023/12/Organogram-BCD-2023-24.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**597**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****00**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://bikalicollege.org/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

880

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

880

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

09

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution emphasizes on student's overall personality development in addition to disposing course oriented education. Therefore, it has developed a specific process with norms so as to facilitate students' representation and engagement in various administrative, co-curricular and extra-curricular activities. Students' representation and engagement in specific activities are as follows.

1. The institution has different students' bodies such as Bikali

College Students Union, Bodo Literary Society and Rabha Literary Society. The student representatives are given responsibility to conduct extra curricular activities through these bodies under supervision of the assigned faculties.

2. Student representatives are engaged with responsibility in various events such as seminars, workshops, cultural and sport activities.

3. During new admission, organizing academic events the institution facilitates students involvement in helping administrative as well as management work of the office.

4. The student representatives help in maintaining discipline of the college. They help the college authorities if and when demand arises.

5. The students are engaged in YUVA Tourism Club, Sports Club, Electoral Literacy Club, NEP Saarthi, Vasundhara Nature Club, Scientia Quiz and Debate Club, NSS, NCC etc which gives students platform to hone their skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Registration Process is under process. In the meantime, the existent Alumni Association has been conducting different developmental programmes in collaboration with the institution such as:

1. The Alumni members contribute by taking certain classes for the students. Deepjoy Sardar, Ashim Kachary, Gobinan Rabha, members of Alumni Association were central to the Free Computer Course imparted by Bikali College for Matric-appeared students during the academic year.
2. The Alumni Association conducted a Book Donation Drive for the students of Bikali College.
3. The Alumni Association also facilitated a Career Counselling from the RBI for female students and donation of PCs to the college by RBI.
4. Member of Alumni Association also conducted Self-Defense Training for Girl Students.
5. The Alumni Association regularly participates in Plantation Drives in the college alongwith other cells and units.
6. The members of Alumni Association have also assured that it would contribute to donative drives to the college in the near future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution has developed a goal centric mechanism which is transparent and reflective to its vision and mission. The mechanism is evolved as an effective governance system to generate knowledge and wisdom for achieving excellency in higher education as it seeks to inculcate high moral values along with unity and integrity for nation building through initiations of educational progress. On this perspective, the governance takes a shape of operational organic body. This body is comprised of the Governing Body (GB), the Principal and his office staff, the teaching faculties, Librarian and his staff, bodies of other stake holders and different student bodies. The core objective of the institution is to provide educational service as per norms set by the affiliating university followed by inculcation of human values required for the society and the nation. The GB and the Principal set perspective plans for efficient administration in all spheres with the tune to offer facilities both for learners and teachers up to the level best. The IQAC acts as complimentary to the administrative process and communicate all plans and programmes to the operative stake holders. The departmental heads along with the respective faculties and different bodies enjoy provisions for decision making and implementing academic as well as co-curricular programmes. So the governance system of the institution works as an organic body that develop as a participatory process where decentralized practices in decision making exists.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Aiming to maximize decentralized and participative management and inculcate leadership quality, the institution organizes various programmes. These programmes are implemented through different cells and sub-committees as reflected in the Organogram. All decision making is decentralised and are taken with consultation of all stakeholders. Academic activities: In addition to normal academic activities, faculties are given responsibility of organizing departmental seminars, workshops, symposia, group discussion, lecture series etc. The academic committees are in charge of planning and executing the academic activities. Cultural activities: The faculty members and the members of Bikali College Students' Union organize various cultural programmes in the institution. The participants perform programmes not only in the college competition but also participates programmes organized by the affiliating university and other government agencies.

Sports activities: The Bikali College sports club along with the union secretaries are assigned to carry out responsibility of sport activities organized in the college and also outside such as inter-college competitions, interdistrict competition etc.

Outreach programmes: The college authority as well as departments, cells, clubs and committees and students involve themselves in various outreach programmes related to academic and co-curricular activities.

Administrative Mechanism:

In Bikali College the authority has a distributive and participatory model of administrative structure. There are separate Purchase, Construction Committees which ensure transparency in the financial matters. Academic Council and Staff Council and various other committees ensure smooth decentralised administration. Care is also taken through proper

policy documents that there is overlap and errors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution gives quality education the top priority and so it emphasizes on strategy development and deployment of plans with requisite resources. To achieve the objective, IQAC at the beginning of every session chalks out the year-long programme. The IQAC has considered following objectives for the year:

- i. Developing requisite competencies amongst students of the college to equip them to be competition ready
- ii. Inculcating constitutional and other values
- iii. Greater emphasis on ICT-based teaching and learning.
- iv. The institution is to work on research and knowledge production and documentation activities in the Goalpara region.
- v. To carry out more extension activities so that the college becomes a centre of development in the area.

With these objectives at the centre, the college has taken initiatives such as:

- i. Career Counselling, Mentorship, mental health counselling is provided to individual students to understand each students' need and provide guidance.
- ii. ICT based learning has become common and normalised among students as well as faculty and staff.
- iii. The college conducts different commemorative programmes and

cultural events with active participation of students which aid inculcation of nationalist, gender related and environmental preservation related values among students.

iv. Extension activities in local schools, adopted villages and local community are conducted regularly.

v. A Research and Development Cell has been insituted which has been carrying out workshops and research related initiatives. The authority also awards incentives to faculty members publishing in scopus and Web of Science journals.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://bikalicollege.org/wp-content/uploads/2022/03/Strategic-plan-converted-1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures etc. The Governing Body of the institution acts as the top administrative body to set policies and plans in respect to appointment and service rules, procedures etc. To foster to the academic, extra-curricular and infrastructural facilities the IQAC along with the Principal chalks out a plan of action each year. All these are transacted through the Principal who implements them through various internal stakeholders. To achieve the goals of the institution it frames necessary constituent bodies to decentralize function and effectively materializes the policies and plans for smooth running of the administration of the institutions. The Principal distributes the work load to the administrative staff and the academic issues are handled through the academic committee and the other bodies under the supervision of the Principal. In regards to extra curricular, co curricular, extension education and career counselling separate

bodies are constituted under the ex officio chairmanship of the Principal. In this way the student related issues are dealt under the supervision of a committee. A number of sub committees transact all matters in such a way that a corporate system works to link parents, public, students, teachers and alumnus, the college authority, and respective agencies including the Governing Body, the Government, the UGC, NAAC etc. Both teaching and non-teaching staff are appointed as per government rules and regulations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://bikalicollege.org/wp-content/uploads/2023/12/Organogram-BCD-2023-24.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. Although there are no specific welfare schemes for teaching and teaching staff at the institutional

level, it avails the required welfare benefits as per the provisions of the Government of Assam. The institution provides certain facilities for smooth running. The effective welfare measures by the Government are followed by the institution have for its teaching and non-teaching staff. The various welfare schemes are as follows: 1. Medical Allowance 2. Maternity benefits as per norms 4. Child Care Leave 5. The non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program. The following facilities are also provided to employees for efficient functioning: 1. 24 hour power back-up (100%) through generators 2. Wi-Fi facility. 3. Workspace 4. Canteen 5. Identity cards 6. Sports and Gym facilities In order to encourage the young faculty to pursue research career seed money has been announced for research, the proposals of which which will be scrutinised by the Expert Committee selected by the Research and Development Cell. The IQAC conducts different academic orientation and training programmes free of cost for the faculty members to enhance learning and personal development. Mental health of the staff is also taken into due consideration and the institution plans to initiate mental health counselling for staff as well. Recreational programmes are also conducted by the IQAC and administration to provide healthy working atmosphere among the staff. The staff is encouraged to give suggestions and regular feedback to improve the welfare measures in the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

76

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institute regularly conducts performance based appraisal system for our staffs, both teaching and non-teaching. The report of the appraisal is prepared on the basis of the performance of the employees in various fields such as academic, research, extracurricular etc. Appraisal system for teaching staff The performance of the teachers is appraised through their use of ICT facility, course delivery, innovative methodologies used in the classroom, question paper setting and evaluation, helping students with their both academic and personal problems. Besides, student feedback and pass percentage of the course are also considered. Moreover, the faculties are evaluated based on their contribution towards academic field, contribution to college administrative bodies such as academic committee, examination committee, performing invigilation duties etc. The above set performance appraisal report is filled by employee in a given prescribed proforma which includes all the above set related to points and sub points Appraisal system for non-teaching staff: While appraising non-teaching staff's performance a few strategies are taken into account. This are technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation, willingness to learn, diligence etc. On the other hand, they are also assessed on the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All the funds received from various sources are properly utilised after prior approval from the Governing Body of the college. The annual budget of the college is also placed before the Governing body and it is implemented after approval from the body. At the end of each financial year, an audit is carried out by a professionals hired from CA firm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

82,500

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Major sources of institutional funding and resources:

- Government grants Grants from UGC,
- RUSA and such other bodies.
- Fees collected from students
- Contributions from charitable organisations such as Bikali Mouza Unnayan Samiti, a local committee of for socio economic development of Dhupdhara area.

The authority as well as the IQAC are also working on faculty members to apply to research projects from UGC, ICSSR, CSIR, and different government agencies.

The different MoUs signed between and among other institutions also attempt to mobilise grants, academic support in kindas well as ensure optimum utilisation of funds and resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college works towards improvement and maintenance of the quality of education, suggest new ways of teaching aids, advises on development of suitable infrastructure, improving academic environment of the college, suggestion for self-financing courses etc. Some of the contributions made by IQAC are stated below:

1. The IQAC conducted a National Workshop on Research Methodology in Humanities and Social Sciences free of cost for research scholars and faculty members.
2. The IQAC launched the SWAYAM-NPTEL courses and enrolled as local chapter in the academic year. Bikali College is the only college in Assam to be designated Active Local Chapter.

3. The IQAC conducted several orientation programmes on Academic and Administrative Audit during the academic year.

4. The IQAC initiated a Free Computer Course for school students as part of its Digital Literacy Programme under the aegis of Unnat Bharat Abhiyan.

5. The IQAC also conducted workshop on IPR in collaboration with ICT Academy.

6. The IQAC conducted an Awareness and Counselling programme for prospective students and guardians on the NEP 2022 and FYUGP on 13 June 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC, Bikali College is committed to seeing to proper implementation of modern, productive, and innovative teaching and learning methods.

Orientation Programme is conducted for the students newly admitted to the institution. They are made aware of the rules and regulations of the college, syllabus and the facilities in place. Students are encouraged to participate in various cocurricular activities conducted by the different societies/cells of the college. The HoDs and IQAC ensure that their classes are held regularly and the attendance of the students is monitored. The IQAC ensures regular examinations and assessments to measure the outcomes of the courses taught in the college. Remedial classes are given as and when required. To review the effectiveness of the teaching-learning process of the institution feedback is collected from the final year students annually. These feedback forms are analyzed and as per the analysis the Principal shares the feedback with individual faculty where and when improvement is required to enhance the quality of the teaching-learning process. One of the major initiatives taken this academic year by the IAQC is the push

towards digital learning and assessment due to the situation created by the pandemic. The IQAC has taken initiatives to promote online learning, teaching, and assessment. The faculty members are encouraged to take classes through blended mode, PPT presentations in classrooms, use of ICT in preparation, and submission of assignments.

The IQAC also monitors the Mentorship Programme which looks at the allround development and issues if any of students and provide individual care.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bikalicollege.org/naac/aqars/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Women's cell, Bikali College in collaboration with ACTA Goalpara Zone organised an awareness programme on "Child Marriage" on 10th March, 2023 in Kalyanpur Prathamik Vidyalaya to observe the International Women's Day. The resource person of the programme was Dr. Abdul Hoque Ahmed, former Vice-Principal & Head, Department of Economics, Bikali College and Dr. Abul Hussain, Associate Professor, Department of Chemistry, Dhudnoi College.
2. Women's Cell, Bikali College organised a special lecture on "Beyond Gender Binary: Issues of Gender Inclusivity and Way Forward" in collaboration with Women Cell, Lakipur College. The resource person of the session was Rituparna Neog, Founder and Director of Akam Foundation and Co-founder of Drishti-A Queer Collective on 24th May 2023.
3. Book titled "Gender Discourse: Issues of Equality and Empowerment" was published by Women's Cell, Bikali College.
4. 33% of seats are reserved for girls in NCC Unit, Bikali College.
5. Involvement of female faculty members in cells/committees of the college.

File Description	Documents
Annual gender sensitization action plan	1. Training on tailoring for the local women as a self-empowering initiative along with pickle making. 2. Women Cell in collaboration with National Social Scheme (NSS) will visit Dhupdhara market to create awareness on health, hygiene and sanitation. 3. To organise a programme on Cyber Security Awareness among both girls' and boys' students of the college. 4. To continue the training programme on 'women self-defence.'
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Counselling for students by Ashadeep, a Mental Health Society, 2. Mental Health Club initiated by Department of Education for students as well as faculty members, 3. Internal Complaints Committee as per regulations of the POSH Act, 4. Separate Room under construction for lactating female employees

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Bikali College, being located in a rural area, proudly operates as an eco-conscious campus, yielding minimal solid waste. The core focus lies on the ethos of "Use and Reuse," advocating reduced waste generation. Biodegradable waste is directed to a designated pit for proper disposal.

Although non-biodegradable waste production is meagre, institution ensures their separate containment for scientific disposal. There is provision of incinerators specifically for sanitary napkins, ensuring a hygienic solution for waste disposal within the girls' hostel and the college premises. Liquid waste management: The management of liquid waste at Bikali College is efficiently handled through the utilization of multiple septic tanks. Biomedical waste management: At Bikali College, we do not create biomedical waste. E-waste management: In the absence of nearby e-waste disposal options, Bikali College has designated a separate storage room for e-waste. Our plan is to recycle these items responsibly when appropriate recycling facilities are accessible within the college locality. Waste recycling system: Bikali College is initiating a Vermi-compost project under the guidance of the college authority, promoting a waste recycling system. Hazardous chemicals and radioactive waste management: The institution does not generate bio-hazardous waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://bikalicollege.org/facilities/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for	A. Any 4 or All of the above
--	-------------------------------------

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized

B. Any 3 of the above

equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote linguistic and cultural inclusiveness, the college observes different cultural and literary events such as International Mother Language Day, Bodo Literary Day, Rabha Literary Day, Bodo Medium Day, Heritage Day. The college celebrates Bihu and observes Lachit Divas, Bhupen Hazarika Death Anniversary, Silpi Divas, Bishnu Prasad Rabha Divas, Upendra Nath Brahma Birth Anniversary to uphold regional unity and harmony. Independence Day, Republic Day, International Democracy Day, Constitution Day, National Flag Day are also observed. The college initiated a dance club named 'Manchalengka' on 20th February, 2023 and a music course on 28th March, 2023 to emphasize diverse culture integrating varied dance forms from regional, national and global perspectives. Bodo Department organised a flute recital workshop on silver jubilee celebration of Bodo Literary Society on 16th November, 2022. The Bodo Literary Society and Rabha Literary Society of college is also functional. The college provides platform to students to showcase different cultural activities during college week such as cultural rally, wall magazine, traditional food, dance and regional music like Borgeet, Bisnu Sangeet, Bhupendra Sangeet, Folksong. The college offers certificate course in Sanskrit Language, UG/PG programme in Assamese and Bodo. Women Cell, Bikali College attempts to address various issues including gender inclusion and gender sensitization.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Bikali College is dedicated to fostering the all-encompassing growth of its students and staffs through a proactive promotion of deep awareness regarding constitutional obligations. The observance of National Flag Day on 12th August, marked by a comprehensive lecture, aimed at deepening understanding and respect for national symbols. Independence Day and Azadi Ka Amrit Mahotsav were celebrated. International Democracy Day on 15th September, NSS Foundation Day organised by the NSS group on 24th September 2022, National Education Day on 11th November by the students of the Education Department, and Constitution Day on 26th November 2022 were commemorated through events such as quiz competitions, street play underlining the importance of democracy, community service, and education in the constitutional framework. The initiative on 1st December 2022, dedicated to New Voter Registration for HS 2nd Year students, reinforced the significance of active civic participation. Student Union election in college strictly follow the guideline of Lyngdoh Committee. Preamble of Indian Constitution is being displayed in the office and departments of Bikali College. On 17th January, 2023, road awareness programme, Republic Day, International Mother Language Day and other celebrations provided opportunities for students and faculty members to come together, fostering a sense of unity and shared responsibility.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. District Administration, Goalpara District organized a quiz and debate competition on 2nd July, 2022 to observe District Day where students of Bikali College participated in the competition.

2. To commemorate the birth anniversary of S. R. Ranganathan, Father of Library Science, Bikali College observed National Librarians Day on 12 August, 2022 in the library premises.

3. Independence Day was celebrated in the college on August 15, 2022. The Principal hoisted the national flag in presence of the NCC cadets, students and faculty members.

4. All departments observed Teacher's Day to commemorate the birth anniversary of Dr. Sarvapalli Radhakrishnan on 5th September, 2022. On this day, UGC launched various research grants and fellowship schemes and the programme was virtually attended by the faculty members and the PG students of the college.

5. On International Literacy Day, Department of Education presented street play at college campus, near administrative building on 8th September, 2022. Esteemed principal of Goalpara College and Bikali College graced the programme by inaugurating the street day. Teachers and students from different departments were also present in the programme.

There are several more commemorative programmes conducted by the college. Detailed description is available in the annual report uploaded below.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

The Adult Literacy and Community Development Programme by Department of Education was inaugurated on 3rd May, 2023 at 12 AM at Kathakuthi Dhanunhanga LP School. Mrs. Himanti Rabha, head teacher of Kathakuthi Dhanubhanga L.P. School inaugurated the programme. More than 60 people including the students were present in the inauguration programme. The classes for the adult students were conducted on Fridays and Saturdays from 2 PM onwards at Kathakuthi Dhanunhanga L.P. School. The Department attempted to adopt different strategies to engage the adult learners throughout the programme such as uses of local songs, prayer songs and sharing and learning from life experiences along with the conventional teaching methods.

Best Practice II

The Spoken English and Personality Development course was inaugurated on 13th of March, 2023 by the Department of English. The course was started from 15th of March, 2023 and ended on 20th June, 2023. The duration of this course is for 30 hours. Total number of 30 classes were allotted. The number of students enrolled in the course was 31. Classes were conducted using Information and Communication Technology. The examination was conducted on 22th June, 2023. The course taught practical speaking and listening skills in English language.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Prioritizing on the mission of the institution to initiate educational progress as the thrust area in a backward rural-tribal area, it ventures to expand higher educational facilities specially Science, Commerce and PG programme in Assamese and Geography in addition to provincialized ongoing Arts stream. To achieve this mission, the institution successfully mobilized the neighbouring communities for their cooperation and got spontaneous response. This resulted in many of the local organization extending their financial as well as moral help to the institution. The institution considers the need of involvement of not only on the part of the community but also from the students. The institution has fulfilled the dreams of the society which is clearly reflected in the 100 % successful results of Science, Commerce streams and PG. Further the institution caters to the need of the tribal society which is to educate more girl students, thereby it can be considered as a unique and distinctive feature. This initiative of the institution can be seen in the increased number of enrolments of girl students. The contribution to the holistic development not only of the students but also of the community as a whole can be

observed.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To undertake more extension activities for the development of the adopted villages.
2. To encourage students to learn from free online education courses through SWAYAM NPTEL Local Chapter and earn certificate.
3. To organize FDP/Seminars/Workshops for the development of both faculty and students.
4. Departments will rerun or start new certificate courses for the students.
5. To organise various counselling programme for students for academic, vocational and personal growth.
6. To continue the provision of incentives to encourage the teachers for research publication, for project applications etc
7. To continue the NET/ SLET coaching for PG students.
8. To complete energy, green and academic audits at the earliest.
9. To train students for competitive examinations.
10. To apply to NIRF.
11. To conduct a book fair for the benefit of the students and local community.