



Action Taken Report (2019-2020)

1. Master Timetable submitted and being followed by the college. The Master Timetable is prepared based on UGC guidelines.
2. Add-on course on Geography as a Map Making Science has been introduced by Department of Geography with Alinda Hazowary as coordinator.
3. Add-on course on Life Skills has been introduced by Department of Education with Ms. Swarnalata Das as coordinator.
4. Certificate courses on Start up and Tally, and DTP will be offered in the academic year.
5. Training on MS Office due tomorrow for office staff with resource person Ms. Bichitra Saha.
6. Creation of a research centre proposal has been taken up as well as financial grant for faculty members to initiate research. The Research Committee is to look into the matter and prepare a policy document on the same.
7. Action Plan for infrastructure augmentation approved by Governing Body.
8. Add-on courses offered successfully with good enrolment by Departments of Geography, Education and Assamese.
9. Certificate courses on Startup and DTP and Tally underway. However enrolment remains meagre despite 50% rebate on course fees offered by the college.
10. Sanskrit Diploma and Certificate courses underway under the aegis of Central Sanskrit University. Enrolment and pass percentage are satisfactory but can be increased.
11. Workshop on Startup Ideas held from 19th to 21st August with Resource Person Mr. Bhaskar Upadhyaya, of Eastern Green Pictures, Guwahati.
12. Workshops held on Higher Study in UK in collaboration with a representative from Newcastle University.
13. Workshop held on CBCS and Draft NEP by IQAC on 4th September 2019. Resource persons were Dr. Nisar Baruah and Dr. Dharmendra Nath of Gauhati University.
14. A workshop was also held on SWAYAM on 6th November by IQAC.
15. Extension programme was carried out by Department of Education on National Literacy Day at Adarshapara (Adopted Village) for the benefit of the local community.
16. It was informed by the IQAC Coordinator that the feedback could not be collected from outgoing students or parents in due time.
17. The Career Counselling and Guidance Cell conducted several programmes such as New Age Career Options and Smart Job Skills in collaboration with on 20th August.
18. The Cell also aided the IQAC in conducting the lecture on studying in UK held on 21st September.
19. The Cell also conducted a one day workshop on Computer Application and Stenography with resource person Bichitra Saha for the benefit of students.
20. The IQAC conducted an awareness programme on the history of the Indian Constitution in collaboration with Department of Political Science on Constitution Day.
21. Previous AQARs submitted to NAAC and PDF files to be uploaded on college website.
22. The IQAC committee has started work on the AQAR 2018-2019.
23. Online meeting held with Kareng Technologies, website partner to revamp the college website.

Bhupati DM

Coordinator
IQAC
Bikali College, Dibrugarh

24. The revised manual was studied by IQAC team and changes introduced to be communicated to departments at the earliest.
25. The IQAC is yet to conduct interface meetings with departments on account of semester examinations and winter break. The meetings are to be conducted before the end of January.
26. Google Classrooms, WhatsApp Communication, Google Meet strengthened especially in light of the lockdown.
27. Feedback questionnaires have been prepared but circulation has stalled due to lockdown.
28. Add-on courses completed through Google Meet during lockdown and reports emailed to coordinator.
29. Workshop conducted by Women's Cell on 13th March on Government sponsored schemes for rural women.
30. A workshop for Bodo women was carried out under the leadership of Champabati Khakhalary, Head, Department of Bodo in collaboration with Bodo Women Writers' Forum.
31. A Health and Hygiene Camp was conducted by NSS and Extension Cell at Adarshapara (Adopted Village) in February.
32. Essay Competition held for students on "Ecosystem Restoration" during May and June to commemorate World Environment Day.

Bhupati Das

Coordinator
- IQAC
Bikali College, Adarshapara