

# GAUHATI UNIVERSITY

GUWAHATI – 781014

Ref: GU/UG/Exam form/FYUGP/2026/137

Date : 11.05.2026

To,  
The Principal  
All Affiliated/Permitted General Degree Colleges under Gauhati University.

Sub: Online Examination Form fill up of Semester- IV (Regular Batch 2024) of FYUGP B.A/B.Sc/B.Com through SAMARTH e-Gov Portal.

Sir/ Madam,

This is to inform you all that the Examination form fill up process for the students of Semester-IV (Regular Batch 2024) of FYUGP B.A/B.Sc/B.Com is opened through SAMARTH e-Gov Portal from **11<sup>th</sup> May, 2026 to 15<sup>th</sup> May, 2026 (without fine) and upto 16<sup>th</sup> May 2026 (With Fine)**. Students must log in the <https://gauhati.samarth.edu.in> for filling their forms.

i) Office of the Controller of Examinations, Gauhati University will not accept any examination form or fee from students.

ii) Individual students need to deposit the examination fees through online payment gateway available in the SAMARTH e-Gov Portal only. **No other mode of payment will be accepted.**

iii) For reference, please go through the User Manual attached herewith.

iv) **Colleges must complete the Form Verification process by 23<sup>th</sup> May, 2026. Admit Cards/Attendance Sheets will be available only for the verified examination forms latest by 2<sup>nd</sup> June, 2026.**

**Fees to be paid:**

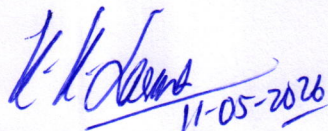
**Candidates have to deposit Examination Fees through online payment gateway available in the SAMARTH e-Gov Portal only:**

**Examination fees to be paid to Gauhati University**  
(For FYUGP 4th Semester Regular Examination' 2026)

<b>Sl No.</b>	<b>Particulars of Fees</b>	<b>Amount (Rs.)</b>
1	Examination Fees(without fine)	980/-
2	Late Fee Fine (after 16 <sup>th</sup> May,2026 Midnight)	550/-

Note: An amount of Rs. 100/- as AEC Examination Fee alongwith Center fees and Practical fees will be collected & retained by the concerned colleges/ institutions.

**Gopinath Bordoloi Nagar**  
**11<sup>th</sup> May, 2026**

  
**( Prof. Kandarpa.Kr. Sarma )**  
**Controller of Examinations**  
**Gauhati University**

**Annexure I**  
**Steps to follow by candidates to fill up Examination Form**

1. Log in to your account through <https://gauhati.samarth.edu.in/>
2. Click on the "Examination Registration" from the left hand panel after login.
3. Click on "**Click here for Examination Form**"
4. Select your PwD status (**if not belonging to PwD, select Not Applicable from drop down menu**)
5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the Course Registration process successfully as per the notification of o/o the Academic Registrar, GU.
6. *Those who didn't complete course registration must not proceed further to pay the Examination Fees.*
7. Then click on Submit button
8. After this click on the payment link "Click here for payment via Razorpay"
9. Pay the requisite amount shown

**NOTE:**

1. These steps are necessary actions to successfully submit the Examination Form
2. Please don't refresh while doing the transaction. It may cause failure of the Examination Form submission
3. **If your Form Status remains as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard >> Fee (in the left-hand side panel) >> All Transactions >> Check Payment Status.** If payment was successful, then the form will be submitted after clicking "Check Payment Status" and a confirmation message in Green colour will appear at the top
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft"